

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCLOSURE OF MONETARY INTEREST AND GENERAL NATURE THEREOF**
4. **APPROVAL OF THE AGENDA**
5. **PRESENTATIONS**
 - 5.1 Dean Decaire, BDO Dunwoody- 2018 Financial Statement Review
 - 5.2 South Shore /Restoule Snowmobile Club
6. **ADOPTION OF MINUTES**
 - 6.1 Regular Council meeting of May 21, 2019
7. **MINUTES AND REPORTS FROM COMMITTEES OF COUNCIL**
 - 7.1
8. **MINUTES AND REPORTS FROM APPOINTED BOARDS**
 - 8.1 Powassan and District Union Public Library Board minutes of April 29, 2019
 - 8.2 Powassan and District Union Public Library Board draft minutes of May 27, 2019
9. **STAFF REPORTS**
 - 9.1 Municipal Planning Services Ltd. Pre-Consultation-Kunkel Dairy Barn
 - 9.2 Memo – Park Line – Public Works Engineer
 - 9.3 Memo – Strategic Asset Management Policy – Final Draft – Public Works Engineer
 - 9.4 Public Meeting Notes – Zoning By-Law
10. **BY-LAWS**
 - 10.1 By-Law 2019-12 Water and Wastewater Rate and Fee Schedule 2019
 - 10.2 By-Law 2019-14 Community Safety and Correctional Services Agreement (CERB)
 - 10.3 By-Law 2019-15 Tax Ratios 2019
 - 10.4 By-Law 2019-16 Tax Rates 2019
 - 10.5 By-Law 2019-17 Deeming – Part of Plan 42M519
11. **UNFINISHED BUSINESS**
 - 11.1
12. **NEW BUSINESS**
 - 12.1 ACED-Almaguin Economic Development Department-Joint Service Agreement
13. **CORRESPONDENCE**
 - 13.1 Association of Municipalities Ontario - One-time Doubling of Gas Tax Funds
14. **ADDENDUM**
15. **ACCOUNTS PAYABLE**
16. **NOTICE OF SCHEDULE OF COUNCIL AND BOARD MEETINGS**
 - 16.1 JUNE 2019 Schedule of Events
 - 16.2 Notice of Public Meeting- Zoning By-Law Amendment
17. **PUBLIC QUESTIONS**
18. **CLOSED SESSION**
 - 18.1 Adoption of Closed Session minutes of May 21, 2019
 - 18.2 Identifiable Individual-Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw- matters regarding an identifiable individual, including municipal or local board employees. purposes.
19. **MOTION TO ADJOURN**

The Municipality of
Powassan

Resolution no. 2019 - _____

Date: June 4, 2019

Moved by: _____

Seconded by: _____

Whereas the Municipality of Powassan understands the potential economic value of a snowmobile trail passing through the area;

the Municipality of Powassan lends its support, in principle, to the South Shore Restoule Snowmobile Club in their efforts to secure funding from the Ontario Federation of Snowmobile Clubs to re-open a trail through the Municipality of Powassan

Carried _____ Defeated _____ Deferred _____ Lost _____

 Mayor

Recorded Vote: Requested by _____

Name	Yeas	Nays	Name	Yeas	Nays
Councillor Randy Hall			Mayor Peter McIsaac		
Councillor Markus Wand					
Councillor Dave Britton					
Councillor Debbie Piekarski					

DATE OF COUNCIL MTG.	June 4/19
AGENDA ITEM #	5.2

The Municipality of
Powassan

Regular Council Meeting
Tuesday, May 21, 2019, at 7:00 pm
Trout Creek Friendship Centre

Present: Peter McIsaac, Mayor
Randy Hall, Deputy Mayor
Markus Wand, Councillor
Dave Britton, Councillor
Debbie Piekarski, Councillor

Absent:

Staff: Maureen Lang, CAO/Clerk-Treasurer

Presentations: None

Disclosure of Monetary Interest and General Nature Thereof:

Dave Britton **Item 8.1** Wife's employer North Bay District Health Unit.

- 2019-163** Moved by: D. Piekarski Seconded by: D. Britton
That the agenda of the Council meeting of May 21, 2019, be approved. **Carried**
- 2019-164** Moved by: D. Britton Seconded by: D. Piekarski
That the minutes of the Regular Council meeting of May 7, 2019, be adopted. **Carried**
- 2019-165** Moved by: D. Piekarski Seconded by: D. Britton
That the minutes from the Trout Creek Community Centre Board (TCCCB) dated May 8, 2019, be received. **Carried**
- 2019-166** Moved by: D. Britton Seconded by: D. Piekarski
That the correspondence from the Trout Creek Community Centre Board (TCCCB) regarding their 18th Annual Golf Invitation being held June 1, 2019, be received, and that the Municipality of Powassan sponsor a hole. **Carried**
- 2019-167** Moved by: D. Piekarski Seconded by: R. Hall
That the minutes from the North Bay Parry Sound District Health Unit, dated February 27, 2019, be received. **Carried**
- 2019-168** Moved by: D. Britton Seconded by: D. Piekarski
That the minutes from the Golden Sunshine Municipal Non-Profit Housing Corporation committee meeting dated April 17, 2019, be received. **Carried**
- 2019-169** Moved by: D. Piekarski Seconded by: D. Britton
That the correspondence dated May 13, 2019 from the Almaguin Community Economic Development (ACED) regarding recruitment for the NOHFC Internship program, be received. **Carried**
- 2019-170** Moved by: D. Britton Seconded by: D. Piekarski
That the minutes dated March 25, 2019 from the Powassan and District Union Public Library Board, be received. **Carried**

DATE OF COUNCIL MTG.	June 4/19
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- 2019-171 Moved by: D. Piekarski Seconded by: D. Britton
That the draft minutes dated April 29, 2019, from the Powassan and District Union Public Library Board, be received. **Carried**
- 2019-172 Moved by: D. Britton Seconded by: D. Piekarski
That the correspondence dated May 17, 2019, from the Powassan and District Union Public Library Board regarding a resolution to oppose cuts made to library services, be received. **Deferred**
- 2019-173 Moved by: D. Piekarski Seconded by: D. Britton
That the memorandum dated May 16, 2019 from Cody Munshaw, Public Works Engineer regarding a Strategic Asset Management Policy: Ontario Regulation 588/17, be received. **Carried**
- 2019-174 Moved by: D. Britton Seconded by: D. Piekarski
That By-law 2019-09, being a By-law to adopt the water and wastewater budgets for 2019,
READ a FIRST and SECOND time April 16, 2019.
READ a THIRD and FINAL time and considered passed as such in open Council on the 21st day of May, 2019. **Carried**
- 2019-175 Moved by: D. Piekarski Seconded by: D. Britton
That By-law 2019-10, being a By-law to adopt the 2019 Municipal budget,
READ a FIRST and SECOND time April 16, 2019.
READ a THIRD and FINAL time and considered passed as such in open Council on the 21st day of May, 2019. **Carried**
- 2019-176 Moved by: M. Wand Seconded by: D. Piekarski
That By-law 2019-12, being a By-law to adopt the water and wastewater Rate and Fee Schedule for 2019,
READ a FIRST and SECOND time May 21, 2019.
READ a THIRD and FINAL time and considered passed as such in open Council on the 4th day of June, 2019. **Carried**
- 2019-177 Moved by: M. Wand Seconded by: D. Piekarski
That By-law 2019-14, being a By-law to authorize an agreement between the Municipality of Powassan and the Ministry of Community Safety and Correctional Services,
READ a FIRST and SECOND time May 21, 2019.
READ a THIRD and FINAL time and considered passed as such in open Council on the 4th day of June, 2019. **Carried**
- 2019-178 Moved by: D. Britton Seconded by: D. Piekarski
That By-law 2019-15, being a By-law to set tax ratios for municipal purposes for the year 2019,
READ a FIRST and SECOND time May 21, 2019.
READ a THIRD and FINAL time and considered passed as such in open Council on the 4th day of June, 2019. **Carried**

2019-179	<p>Moved by: D. Piekarski Seconded by: D. Britton That By-law 2019-16, being a By-law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2019,</p> <p>READ a FIRST and SECOND time May 21, 2019.</p> <p>READ a THIRD and FINAL time and considered passed as such in open Council on the 4th day of June, 2019.</p>	Carried
2019-180	<p>Moved by: R. Hall Seconded by: D. Piekarski That the reduction of speed limit on Butler Drive from 50kmph to 20kmph as requested by the residents of Butler Drive.</p>	Defeated
2019-181	<p>Moved by: D. Britton Seconded by: D. Piekarski That the memorandum dated May 2, 2019 from Cody Munshaw, Public Works Engineer regarding Loxton Line and Valley View Dr. East CN crossings, be received.</p>	Carried
2019-182	<p>Moved by: D. Piekarski Seconded by: D. Britton That Council declare May 19-25th, 2019 as 'National Public Works Week' marking the 59th annual recognition in Canada.</p>	Carried
2019-183	<p>Moved by: D. Britton Seconded by: D. Piekarski That the correspondence from Women's Own Resource Centre regarding a request for support for 2019-2020 initiatives, be received, and further, that Council donate \$.30 per capita in support of these initiatives.</p>	Carried
2019-184	<p>Moved by: D. Piekarski Seconded by: D. Britton That the correspondence from Eastholme, Home for The Aged, dated May 15, 2019, be received.</p>	Deferred
2019-185	<p>Moved by: D. Piekarski Seconded by: R. Hall That the correspondence from Shirley Moore on behalf of the Powassan Players regarding a request for new lighting, be received.</p>	Carried
2019-186	<p>Moved by: R. Hall Seconded by: D. Piekarski That the correspondence dated May 2019 from Councillor Debbie Piekarski regarding a proposal for a new website, be received.</p>	Carried
2019-187	<p>Moved by: D. Piekarski Seconded by: R. Hall That the correspondence from the District of Parry Sound Victim Crisis Assistance and Referral Service & Family Court Support Program, be received, and further, that Council donate \$100 to assist in therapy dog training for the Parry Sound District.</p>	Defeated
2019-188	<p>Moved by: R. Hall Seconded by: D. Piekarski That the correspondence dated May 13, 2019 from FedNor Outreach, be received.</p>	Carried
2019-189	<p>Moved by: D. Piekarski Seconded by: R. Hall That the correspondence dated April 29, 2019 from Ontario Good Roads Association (OGRA), be received.</p>	Carried
2019-190	<p>Moved by: R. Hall Seconded by: D. Piekarski That the accounts payable listing reports dated May 2, 16 & 17, 2019, in the total amount of \$163,983.85 be approved for payment.</p>	Carried

2019-191

Moved by: D. Piekarski Seconded by: R. Hall
That Council now adjourns to closed session at 9:20pm to discuss:

- 18.1 Closed Session minutes of May 7, 2019.
- 18.2 Identifiable Individual-Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw-matters regarding an identifiable individual, including municipal or board employees.
- 18.3 Identifiable Individual-Section 239(2)(b) of the Municipal Act and under 6(1)(b) of the Procedural Bylaw-matters regarding an identifiable individual, including municipal or board employees.
- 18.4 Proposed acquisition of land-Section 239(2)(c) of the Municipal Act and under 6(1)(c) of the Procedural Bylaw-a proposed or pending acquisition or disposition of land for municipal or board purposes.

Carried

2019-192

Moved by: D. Piekarski Seconded by: R. Hall
That Council now reconvenes to regular session at 10:20pm.

Carried

2019-193

Moved by: R. Hall Seconded by: D. Piekarski
That Council now adjourns at 10:26pm.

Carried

Mayor

CAO/Clerk-Treasurer



Library Board Minutes
April 29, 2019 at 6 pm

In attendance: Tina Martin, Stephen Boyle, Bob Elliott, Chris Jull, Liz Moore,
Debbie Piekarski, Debbie Piper, Gloria Brown, Marie Rosset
Absent with regrets: Doug Walli

1. a) **Approval of agenda**

Motion # 2019-23 Elliott-Moore: That the agenda for the April 29, 2019 meeting be adopted as amended, 2 e) Cuts to Library Services – impact on PDUPL.

b) **Disclosure of pecuniary interest**

None.

d) **Approval of minutes for March 25, 2019 meeting.**

Motion # 2019-24 Moore-Boyle: That the Minutes for the March 25, 2019 meeting be adopted as presented.

2. **Business Arising**

a) **Motion to approve the Audited 2018 Financial Statements**

Motion # 2019-25 Jull-Brown: That the 2018 Audited Financial Statements be approved as presented on March 25, 2019 by auditor Dean Decaire.

b) **New Property Committee Chair**

Doug Walli has agreed to be the new chair for the Property Committee.

Motion # 2019-26 Brown-Jull: That Doug Walli be approved as the new Chair of the Property Committee, replacing Tina Martin

c) **Insurance Policy – Review**

At the recommendation of Dean Decaire, the auditor, the Board reviewed the current policy to ensure sufficient coverage for the property and the Board Members. The coverage seemed adequate to everyone.

d) **Job Equity Review**

All job description have been reviewed. The pay equity process will continue with the goal of having it completed by November 2019, in time for budget planning.

e) **Cuts to Library Services – Impact on PDUPL**

- At this time we are unsure of the impact the cuts will have on the operations of the Library. It will, however, certainly mean added cost to our budget. How much more still needs to be determined.

1

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- A read-in in front of the library for Wednesday May 1, has been organized by Stephen Boyle to protest the budget cuts made by the provincial government. Chris Jull plans on attending.

3. Correspondence

None to report

4. Committee Reports

a) Property Committee (PC) Report

- Doug Walli is the new Chair of the Property Committee
- The Enabling Accessibility Grant application to replace the front door has been approved. The door will be replaced in May or June. The grant covers 60% of the total cost.

b) Fundraising Committee Report

- The library raised \$775 by selling taffy in front of the Bank of Nova Scotia. Lori Costello from Bella Hills Maple Syrup sponsored the event by supplying the taffy. The funds will go into the reserve fund.
- The annual butter tart event raised \$202, the funds will go to cover programming costs.

People count in the library on April 27th was 592.

c) Policy Committee Report

Policies need only be reviewed every four years versus every year.

- i. PART-03 Hand-Held Device Lending Policy was rewritten to incorporate all hand-held devices.

Motion # 2019-27 Walli-Boyle: That the PART-03 Hand-Held Device Lending Policy be approved as amended, replacing the old policy PART-03 Kobo E-Book Reader Lending Policy, PART-05 Playaway Launchpad Lending Policy, and PART-06 iPad Lending Policy.

- ii. SERV-07 Library Use Policy was modified to increase the room rental cost and update methods of payment.

Motion # 2019-28 Boyle-Moore: That the SERV-07 Library Use Policy be adopted as modified.

d) Friends of the Library Report

Nothing new to report. The friends agreed to sponsor some of the upcoming summer events to be decided at the next meeting.

5. Financial Report

The financial reports for March 2019 were presented.

Motion # 2019-29 Boyle-Moore: That the Financial Reports for March 2019 be adopted as presented.

Motion # 2019-30 Piper-Moore: That the Operating Reserve of \$50,732 be moved to capital assets on the Balance Sheet.

6. Library Report

The Library report for March 2019 was presented.

Motion # 2019-31 Jull-Brown: That the Library Report for March 2019 be adopted as presented.

7. New Business

a) Upcoming Events

The list of events were included with the printed documents. Noteworthy events are:

- Art Class: Christina Kearns Presents Alcohol Inks - Thursday, May 2nd - 1:00-2:00pm
- Cannabis & Your Teen - Thursday, May 9th - 6:30pm-8:00pm
- Ukrainian Egg Painting - Saturday, May 18th - 11:30am
- 2nd Annual Scrabble Tournament - Saturday, May 25th - 10am

b) Grant Applications Update

Successful:

1. Federal YCW Powassan Tour Guide -- Grant covers 50% of the wages, Hayden Wice was hired and starts on May 6.
2. Federal Summer Jobs 2019 grant application for two positions -- Grant covers 100% of the wages. Brea Market Matthews will take one of the positions and we will need to find another local students for the other.

Declined:

3. United Way

Pending:

4. Provincial Summer Experience grant.
5. IT Youth Intern (DS4Y or CAP) -- Federal grant has been reintroduced. Cover 50% of wages and is for 900 hours to be used by March 2020.

Potential:

6. Grant from the OPP Foundation to cover the cost of our tween programming -- deadline May 15.

8. Adjournment

Motion # 2019-32 Jull: That the April 29, 2019 meeting be adjourned at 7:10 pm.

Next Meeting: Monday April 29, 2019 at 6pm

Chairperson:



Kristine Martin, Chair

Bris Jull, Vice Chair

Secretary:



Marie Rosset, CEO



Powassan and District Union Public Library

Library Board Minutes May 27, 2019 at 6 pm

In attendance: Chris Jull, Stephen Boyle, Bob Elliott, Liz Moore, Debbie Piekarski,
Doug Walli, Gloria Brown, Marie Rosset
Absent with regrets: Tina Martin, Debbie Piper

1. **a) Approval of agenda**

Motion # 2019-33 Piekarski-Elliott: That the agenda for the May 27, 2019 meeting be adopted as amended.

b) Disclosure of pecuniary interest

None.

d) Approval of minutes for April 29, 2019 meeting.

Motion # 2019-34 Elliott-Piekarski: That the Minutes for the April 29, 2019 meeting be adopted as presented.

2. **Business Arising**

a) Insurance Policy

Marie requested that Connie Sturge, an insurance expert, review the Library/Municipal Policy to make sure the Library is adequately covered. Connie brought up a few concerns, which Marie will pursue with the Municipality

b) Powassan Tour Project

Hayden Wice was hired at the beginning of May, through an YCW Grant, to develop a Town of Powassan Historical Walking tour. Hayden made a Power Point presentation to the Board, on his progress. The next step is to present the project to the Municipal Council. One of the goals of the project is to develop a general tour template which could be used by Trout Creek, Nipissing and Chisholm to highlight some of their own historical noteworthy sites.

c) Update on the Inter-Library Loan Situation

Marie delivered the various petitions to Vic Fedeli's office on Wednesday May 22, and shortly after forwarded a link to him to a website showing the importance of Northern Libraries. She then received an email from his office restating his party's position on the cuts.

d) Job Equity Review – Update

All job description have been reviewed. The pay equity information, which was done in 2010, has been forwarded to Stephen Boyle who will review the material. The goal is to have it completed by November 2019, in time for budget planning.

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3. **Correspondence**

- Letter from Michael Tibollo, Minister of Tourism, Culture and Sports explaining the Provincial Government's position on the 50% cuts done to the two Library Services, SOLS and OLS-North.
- Letter from the Ministry of Tourism, Culture and Sports informing the PDUPL that they were not successful in getting any Summer Experience Position in 2019.

4. **Committee Reports**

a) **Property Committee (PC) Report**

- Paving of the East side of the Library - Following Debbie Piekarski's information about the paving of the front of 250 Clark, Marie procured three quotes to pave the area to the east of the Library to be used as comparison to the cost of using the company the Municipality will hire to do their paving. Debbie Piekarski then informed the Board that there is a possibility that the whole Library parking lot may be torn apart in order to replace some of the Municipal sanitary pipes. The paving project will be shelved until further notice.

b) **Fundraising Committee Report**

- The Playing Fore Change 7th Annual Golf Tournament is scheduled for Thursday, July 25th at Highview Golf Course. Marie urged the Board members to use their connections to find hole sponsorships and/or players. The goal is to raise at least \$2,500.

c) **Policy Committee Report**

The following two policies were presented.

- i. RES-11 Retirement/Leaving/Christmas Gift Policy

Motion # 2019-35 Walli-Moore: That RES-11 Retirement/Leaving/Christmas Gift Policy be adopted as presented

- ii. PART-04 Digital Projector Rental Policy

Motion # 2019-36 Boyle-Walli: That PART-04 Digital Projector Rental Policy be adopted as modified

d) **Friends of the Library Report**

The friends agreed to sponsor the following upcoming summer events: Science North, a rock show, a skull show, and the visit from a birds of prey owner. They will also help with the June 14 Lunch and Learn event featuring author Steve Pitt.

5. **Financial Report**

The financial reports for April 2019 were presented.

Motion # 2019-37 Piekarski-Elliott: That the Financial Reports for April 2019 be adopted as presented.

Marie reported on the financial situation of the library as of May 27th.

Receivable are \$32,295.50, Payable are \$14,096.25, Bank Account is at \$8,474.68

6. Library Report

The Library report for April 2019 was presented.

Motion # 2019-38 Brown-Moore: That the Library Report for April 2019 be adopted as presented.

7. New Business

a) Upcoming Events

The list of June events was included with the printed documents. Noteworthy events are:

- Get informed about Human Trafficking – Thursday June 13, at 6:30 pm
- Lunch and Learn with author Steve Pitt – Friday June 14, 11 to 1pm
- The regular two Tween Nights and five Saturday Series event are scheduled as planned.

b) 7th Annual Golf Tournament

- Vic Fedeli will be sent an invitation to take the first swing at the event scheduled for Thursday July 25, 2019

c) Powassan Blood Clinic

- The Blood Clinic has now moved into the PDUPL. First day of operation was May 23, 2019 and the Library is now opening at 8am on Mondays and Thursday to accommodate the LifeLabs blood clinic. They are covering all extra cost incurred by their moving in, and will make a yearly donation to the Library.

d) Piano Lessons at PDUPL

- Brea is now offering piano lessons at the PDUPL. It was decided that she could schedule her lessons starting at 10 am on Saturday mornings, while Jen is in the building. She will also have to provide her own liability insurance since she is not offering the lessons as a library employee.

e) Grants – Update

- Senior Provincial Grant – deadline - June 27
- 2019 Summer Experience – declined
- OPPA Grant – received \$200 for kids programming, with \$200 more to come
- 2 students have been hired for the Federal Canada Summer Jobs position:
 - i. Brea Market-Matthews is returning for a second year and
 - ii. Caitie Blumsom. Caitie is local, attended Widdifield high School, and is now attending Trent University. She play over five musical instruments, one of which is the ukulele.
- To date in kind book donations for our collection totals over \$4,000

- f) First Aid** is scheduled for June 26th for the PDUPL employees and will be offered to the public for \$105/person. Starts at 8:30am.

8. Adjournment

Motion # 2019-39 Walli: That the May 27, 2019 meeting be adjourned at 7:35 pm.

Next Meeting: Monday June 24, 2019 at 6pm

Chairperson: _____
Kristine Martin, Chair

Secretary: _____
Marie Rosset, CEO

DRAFT

• Municipal Planning Services Ltd. •

MEMORANDUM

To: Mayor McIsaac and Members of Council
Copy: Ms. Kimberly Bester, Deputy-Clerk
From: Chris Jones MCIP, RPP
Date: May 29, 2019
Re: Pre-consultation - Kunkel Dairy Barn

BACKGROUND

Staff and myself have been in discussions with Mr. Dustin Kunkel, who has been authorized by Mark and Peter Kunkel to make an application for building permit to construct a new dairy barn on lands located in Part Lot 21, Concession 15.

The Kunkels also own a number of neighbouring lots including Lots 22, 23 and 24, Concession 15, as well as Part Lot 21, Concession 14, which is where Dustin Kunkel's home was recently constructed.

An aerial photo illustrating the approximate location of the proposed barn is attached at Appendix 1. The Dustin Kunkel dwelling is not shown on this photo due to its recent construction. Also shown on this photo is the location of an existing access driveway as well as the Municipality's 66 ft unopened road allowance.

The proposed dairy barn will be over 20,000 ft² and will be a state of the art facility utilizing robotics. Mr. Kunkel has prepared requisite MDS calculations as well as a Nutrient Management Strategy.

On May 23, I met with Dustin and walked the site with him. On the basis of this site visit I provided Dustin with the following pre-consultation comments:

1. Lot 21, Concession 15 has no frontage on a public road given the meandering character of the South River. Given that the lands proposed for the barn do not have frontage on a public road, Section 3.8 of the Zoning By-law prevents the Municipality from issuing a building permit for the new barn unless an exemption is provided in the form of a zoning by-law amendment.
2. In order for the above-mentioned ZBA to proceed, Council will need to be satisfied that the existing entrance to the farm property (from the southerly Lot 14) is appropriate and furthermore, the Municipality will require the owner to enter into a license agreement that would formalize the use of the unopened road allowance for ingress and egress to the other farm parcels and the new

• Municipal Planning Services Ltd. •

Chris D. Jones BES, MCIP, RPP
51 Churchill Drive, Unit 1
Barrie, Ontario
(705) 725-8133

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dairy barn, given that the owner is dependent on crossing the road allowance to obtain access to the other parcels.

3. Section 3.13 of the Zoning By-law also requires new barns to be compliant with the Minimum Distance Separation Guidelines. It appears that Dustin's recently dwelling will be located in the requisite MDS setback, even though he is the owner of the dwelling and operator of the dairy barn (MDS Guideline #15). As a result, this item would also need to be addressed through a zoning amendment.
4. It is also suggested that, once a final site plan is prepared, that the existing EP Zone (or future HZ Zone as per the pending housekeeping amendment) be appropriately adjusted away from the lands to be utilized for the livestock facility.

RECOMMENDATION

If Council is in agreement with the zoning issues identified in this report and is agreeable to seeing the Municipality enter into a license agreement to formalize access to Lot 15, Concession 21, it is recommended that Council resolve to direct the applicant to submit an application for a zoning by-law amendment to address the above-noted items accordingly.



Chris Jones, MCIP, RPP

• *Municipal Planning Services Ltd.* •

Chris D. Jones BES, MCIP, RPP
51 Churchill Drive, Unit 1
Barrie, Ontario
(705) 725-8133



To: Clerk, Council
From: Public Works Engineer
Re: Park Line

BACKGROUND:

During the May 21, 2019 Public Works meeting the placement of aggregates on the unopened road allowance of Park Line was discussed as item 6.2. The residents on this stretch of roadway asked council to supplement the costs of placing 0.15m (or 6 inches) of compacted Recycled Asphalt Paving (RAP) over the 240-meter long by 3.6-meter wide roadway.

The section of park line in question can be seen highlighted in the attached key map. The section of Park Line to the South West (connecting to Hemlock/Alsace Rd) is maintained as a seasonal roadway by the municipality. The standard procedure for maintaining seasonal roadways within the Municipality is to have the roadway brought up to minimum standards (at least 6-meter wide roadway plus shoulders), placement of 'B' gravel on roadway as needed, grading of roadway as needed, and no snow removal during winter months.

ANALYSIS:

To complete the work requested by the residents on Park Line, the cost to supplement such work will be approximately **\$6000 (before tax)**.

Completing this work will provide a sturdy roadway for the near future. However, all roadways require maintenance, repairs, and resurfacing or reconstruction. I have several concerns with completing this work:

- Who will be responsible for maintaining, repairing, and resurfacing this roadway, after the Municipality completes this work?
 - Are we creating a precedent for residents on unopened road allowances to request one-off resurfacing work?
 - Will the other residents on the seasonally maintained portion of Park Line request the same treatment to their roadway? The cost to conduct such work on their portion of Park Line would approximately cost \$13,000 (before tax).
-

RECOMMENDATIONS:

It is my recommendation that council considers the concerns stated above in the analysis portion of this memorandum. If council wishes to proceed with the above stated work on Park Line, the residents and council should agree that the work will be completed as one-time only maintenance. This would mean that after the Municipality completes the work, the residents will be required to maintain and repair the roadway.

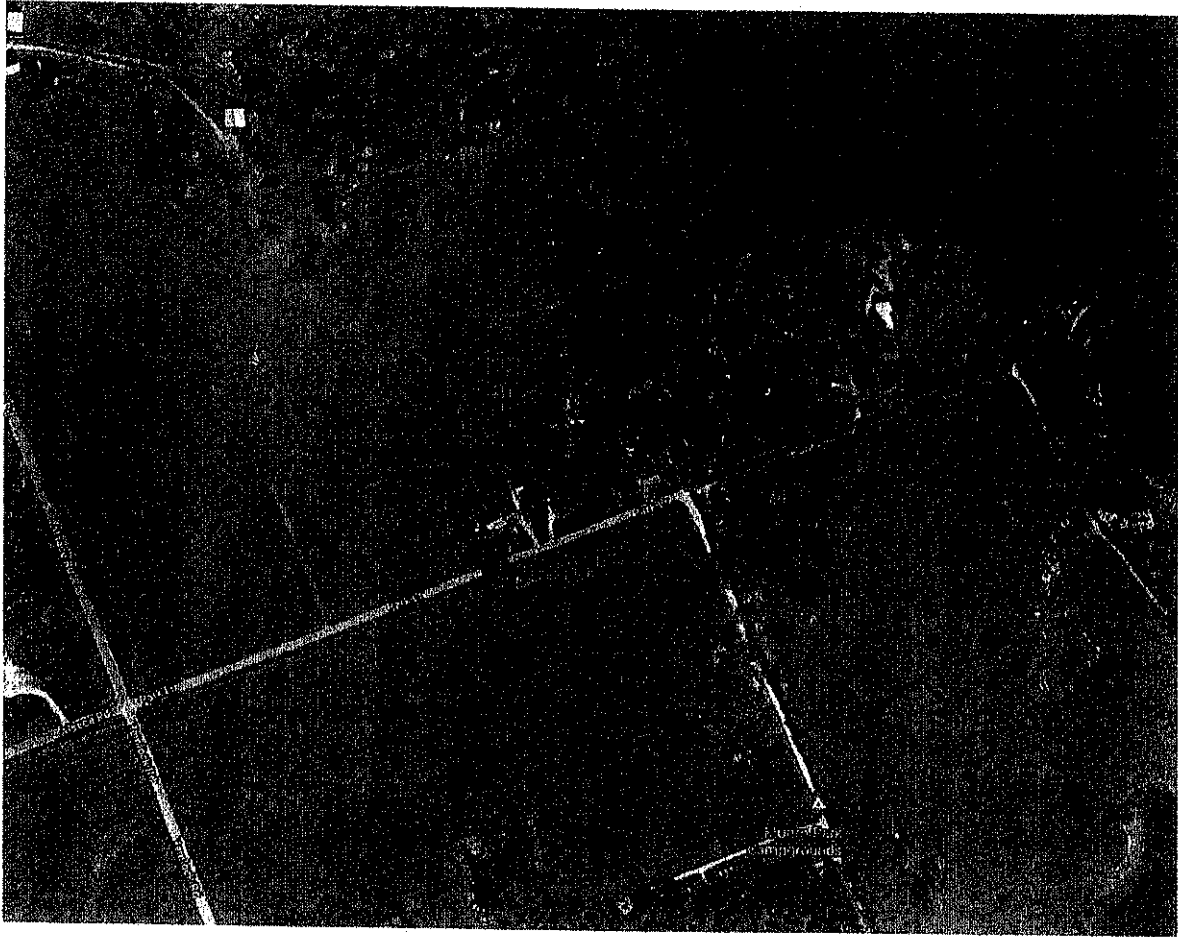
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I recommend that council also considers an alternative solution. The alternative solution would consist of: bringing the roadway up to minimum maintenance standards (widen roadway), taking ownership of the roadway, and maintaining this road as a seasonal roadway.

Respectfully submitted by,

Codey Munshaw, EIT: Codey Munshaw, Date: May 31, 2019
Public Works Engineer

Park Line: Key Map



To: Clerk, Council
From: Public Works Engineer
Re: Strategic Asset Management Policy-Final

BACKGROUND:

The Province of Ontario issued new asset management regulations in January of 2018, which requires Municipalities to meet deadlines for the implementation of asset management objectives. The first of these objectives is the development of an asset management policy, and providing public access to this policy prior to July 1, 2019.

On May 21, 2019 a draft of the Strategic Asset Management Policy was reviewed at council. No issues or revision have been put forth regarding this policy at this time.

RECOMMENDATIONS:

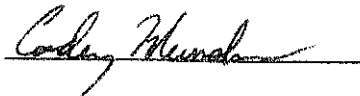
That the memorandum provided by the Public Works Engineer regarding the Strategic Asset Management Policy, dated May 31, 2019, be received: and

That council adopt the attached asset management policy, and allow Municipal staff to post the policy on the Municipal website.

Respectfully submitted by,

Codey Munshaw:

Public Works Engineer

 , Date: May 31, 2019

DATE OF COUNCIL MTG.	June 4/19
AGENDA ITEM #	9.3

STRATEGIC ASSET MANAGEMENT POLICY

1. BACKGROUND:

The Corporation of the Municipality of Powassan (The Municipality of Powassan) provides its residents with a wide array of services to maintain their rich quality of life. The supply of these services are dependant on the Municipality's \$129.5 million in manageable assets (according to the 2016 valuation). This policy will help the Municipality manage these assets by providing the necessary framework to integrate Asset Management into the Municipality's daily decision making.

The Municipality of Powassan is committed to providing fiscally responsible services that support the sustainability and growth of its communities. The Municipality will achieve this commitment by aligning the management of municipal assets with the goals, plans and policies of the Municipality.

2. PURPOSE:

The purpose of this policy is to: align the Municipality's asset management with its current/future social and economic goals, create consistent guidelines and standards for the management of municipal assets, and meet the requirements of O.Reg. 588/17.

3. TERMS AND DEFINITIONS:

The following terms will hold the definitions stated below for all municipal asset management documents herby created:

- Asset:** An item, object, or entity that holds value to an organization.
- Annual Asset Report:** An annual progress report given to update council on the implementation of the asset management plan.
- Asset Management Plan:** A strategic document updated every 5 years, that states how to manage the municipality's asset groups. The Asset Management plan will describe the condition, expected level of service, characteristics, planned actions, and financial strategies for all municipal assets.
- Lifecycle:** Planned maintenance stages for an asset over the course of its useful life.
- Level of Service (LOS):** A parameter in which municipal infrastructure can be evaluated to determine the quality or state of infrastructure repair necessary, to meet that infrastructures service demands.

DATE OF COUNCIL MTG.	
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Stakeholder: A person or entity that has an invested interest in the welfare of an organization, or will be affected by the welfare of that organization.

4. VISION:

The Municipality of Powassan's vision is to manage its assets in an effective sustainable manner to best serve its goals and objectives, such as:

- Sustainability, economic development, and community resilience.
- Providing its residents with a high quality of life by, sustainably managing levels of service through the utilization of lifecycle management.
- Achieving Municipal infrastructure development goals through sound financial management.

5. OBJECTIVES:

The objectives of this policy is to:

- Provide the necessary framework for council and staff to, implement the Asset Management Plan into the Municipality's daily decision making.
- To clearly indicate the roles and responsibilities of Municipal staff pertaining to asset management.

6. STRATEGIC ALIGNMENT:

The Municipality of Powassan's vision to maintain a high quality of life for its residents while achieving sustainable growth, requires cohesive understanding and utilization of the many initiatives underway in our organization. Alignment of these facets is necessary to properly analyse whether our current or proposed assets meet the level of service requirements that our vision dictates.

In this regard, asset management planning should not be considered as a stand alone item. To achieve our sustainability and efficiency goals, asset management planning will take a synergetic approach in conjunction with our Community Strategic Plan, Economic Development Strategic Plan, Official Plan, and any other plan or policy created by the Municipality having an adverse affect on the management of Municipal assets. Additionally, the Municipality will develop a level of service policy or standard, which will assist the Municipality in making informed decisions for assets lifecycle management.

The Asset Management Policy shall evolve and adapt to the Municipality's needs, and as such shall be reviewed and/or updated on regular basis.

7. STAKEHOLDER ENGAGEMENT:

The Municipality's goal is to affectively provide the various stakeholders of the municipality with the services that they want and need, within the bounds of municipal funding and regulation requirements. The Municipality will continue to seek input from

stakeholders and neighbouring communities on community improvement plans, and asset improvements. The Municipality will continue to endeavor to coordinate asset improvements with other infrastructure owning agencies.

8. GUIDING PRINCIPLES:

When possible the Municipality of Powassan will strive to incorporate the following guiding principles set out by the Infrastructure for Jobs and Prosperity Act, 2015, into the municipality's daily operations:

Forward looking: The Municipality shall take a long-term view while considering demographic and economic trends in the region.

Budgeting and planning: The Municipality shall take into account any applicable budgets or fiscal plans, including those adopted through Ontario legislation.

Prioritizing: The Municipality shall clearly identify infrastructure priorities which will drive investment decisions.

Economic development: The Municipality shall promote economic competitiveness, productivity, job creation, and training opportunities.

Transparency: The Municipality shall be evidence-based and transparent, basing decision on publicly shared information and make info available to the public.

Consistency: The Municipality shall ensure the continued provision of core public services, such as health care and education.

Environmentally conscious: The Municipality shall minimize the impact of infrastructure on the environment by: 1) Respecting and helping maintain ecological and biological diversity, 2) Augmenting resilience to the effects of climate change, and 3) Endeavoring to make use of acceptable recycled aggregates.

Health and safety: The Municipality shall ensure that the health and safety of workers involved in the construction and maintenance of infrastructure assets is protected.

Community focused: The Municipality shall promote community benefits, being the supplementary social and economic benefits arising from an infrastructure project that are intended to improve the well-being of a community affected by the project, such as: 1) Local job creation and training opportunities (including for apprentices, within the meaning of section 9 of the Infrastructure for Jobs and Prosperity Act, 2015), 2) Improvement of public space within the community, and 3) Promoting accessibility for persons with disabilities.

Innovation: The Municipality shall create opportunities to make use of innovative technologies, services, and practices, particularly where doing so would utilize technology, techniques, and practices developed in Ontario.

Integration: The Municipality shall where relevant and appropriate, be mindful and consider the principles and content of non-binding provincial or municipal plans and

strategies established under an Act or otherwise, in planning and making decisions surrounding the infrastructure that supports them.

9. COMMUNITY PLANNING:

The Municipality will align its asset management planning with the Municipality's community strategic plan, Official Plan, Planning Act, and Provincial land-use planning framework. The asset management plan will reflect how the community is projected to change, and anticipate the related impacts on assets. The Municipality will achieve this with the following:

- Those responsible for managing services impacted by development or redevelopment will:
 - Be consulted during the community planning phase.
 - Provide input, and analyse the future servicing costs.
 - Provide written comments about the financial viability of development.
- Methods, assumptions, and data used in the selection of development/redevelopment initiatives in the community plan will be made available for the production of the Asset Management Plans.

10. CLIMATE CHANGE:

Climate change will continue to have an increasing impact on municipalities and can cause the following issues: increased flooding, increased winter operations, increased dust control methods during summer months, and decrease in groundwater table. The Municipality of Powassan will consider the adverse affects of climate change when considering asset risk management.

Municipal staff and council will consider service trends when developing annual budgets by comparing annual operating costs to determine service cost trends, and will determine if contingency funds are necessary. The municipal staff will also consider weather trends during the design/redesign stage of capital projects. Additionally, the Municipality of Powassan has, and continues to practiced adverse weather disaster protocols with its Emergency Management Committee.

11. SCOPE AND CAPITALIZATION THRESHOLDS:

For the purpose of this and all subsequent asset management documents, the Municipality of Powassan will consider items an asset even if they do not meet the capitalization threshold. The Municipality will consider items on a qualitative service-based value, rather than a monetary value for asset management. Meaning any item requiring municipal management, that is crucial in providing a service to the Municipality; will hold a service-based value, and will be managed in accordance to the Municipality's Strategic Asset Management Policy and Asset Management Plan. The Municipality will additionally manage all tangible capital assets in accordance with its Asset Management Plans and Policies.

12. FINANCIAL PLANNING AND BUDGETING:

The Municipality will use the Asset Management Plan to coordinate its long-term financial planning and budgeting processes. The Asset Management Plan's and annual asset reports will be considered annually in the creation of the municipality's capital budget, operating budget, and long-term financial plans. Finance staff will use the Asset Management Plan in preparation of budgets, to help them:

- Identify all revenues and costs associated with upcoming infrastructure decisions.
- Verify the necessity/demand for new capital projects, and estimate the impacts on future operating costs.
- Incorporate alternative funding strategies when possible.

The annual departmental budget analysis will be evaluated by the CAO/Clerk-Treasurer in preparations of the Municipality's annual budget.

13. GOVERNANCE AND CONTINUOUS IMPROVEMENT:

The council withholds the rights to make any and all final decisions regarding asset management within the Municipality. The following outlines the roles and responsibilities of the municipal staff and council:

<u>Role</u>	<u>Responsibility</u>
<ul style="list-style-type: none">• Identify any issues, and develop updates for policy and/or plan• Develop asset management guidelines and practices• On-going policy/plan reviews and updates	CAO, Public Works Engineer, and/or Consultant
<ul style="list-style-type: none">• Implementation of strategic asset management policy	CAO, Department Heads, and Public Works Engineer
<ul style="list-style-type: none">• Stewardship of municipal assets• Adoption of policies, plans, and budgets	CAO, Council, Department Heads, and Public Works Engineer

13.1. PERSONS RESPONSIBLE FOR ASSET MANAGEMENT PLANNING

Executive Lead:

Maureen Lang
CAO/Clerk-Treasurer
Phone: 705-724-2813 ext. 226
Email: mlang@powassan.net

Corporate Asset Management:

Codey Munshaw, EIT
Public Works Engineer
Phone: 705-724-2813 ext. 202
Email: cmunshaw@powassan.net

14. IMPLIMENTATION OF ASSET MANAGEMENT POLICY:

The Municipality shall maintain its asset inventory by implementing and collecting the following asset information: asset ID (unique to each asset), description, location, historical value, replacement value, condition, performance characteristics, estimated life remaining, replacement/rehabilitation date, estimated lifecycle repairs (including: types of repairs/treatments, cost of repairs/treatments, and anticipated date of repairs/treatments), and estimated or actual asset age.

The Municipality's Asset Management Plan will include before July 1, 2021 all core capital infrastructure assets, and before July 1, 2023 all other municipal capital infrastructure assets as per the requirements of O.Reg. 588/17. Additionally, in accordance to O.Reg. 588/17, after meeting the July 1, 2023 deadline, the Municipality's Asset Management Plan will be updated on a 5-year cycle.

Municipal staff and council shall reference the most recent Asset Management Plan, or annual report when determining the Municipality's budget. The Municipality will use these plan's and annual reports to determine its yearly capital projects, and shall use these plan's and policies to prepare financially for impending large scale capital projects.

Public Works staff will keep track of the installation or replacements of any and all assets, and the locations and dates of installation for these assets shall be implemented into the CGIS program by Municipal staff.

Minutes: The Public meeting to review the housekeeping amendment to the Municipality's Comprehensive Zoning By-law was held on May 23, 2019 at 6:00 pm in the Maple Room at 250 Clark St., Powassan.

Present: Deputy Mayor Randy Hall, Councillor Dave Britton and Councillor Debbie Piekarski
Deputy Clerk – Kimberly Bester
Mayor McIsaac and Councillor Markus Wand sent their regrets
Chris Jones, Municipal Planner

No members of the public attended.

The meeting was called to order at 6:00 pm.

There were no questions.

The meeting adjourned at 6:10 pm.

DATE OF COUNCIL MTG.	June 4/19
AGENDA ITEM #	9.2

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2019-12

Being a by-law to adopt the water and wastewater Rate and Fee Schedule for 2019

WHEREAS Section 391 of the Municipal Act permits a municipality to pass by-laws imposing fees or charges on any persons; for services; and

WHEREAS the Municipal Act provides for interest charges and penalties for fees and charges that are due and unpaid;

NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS AS FOLLOWS:

1. That the attached 2019 Water and Wastewater Rates and Fees (Appendix "A") be adopted.

READ a FIRST and SECOND time May 21, 2019.

READ a THIRD and FINAL time and considered passed as such in open Council June 4, 2019.

Mayor

CAO-Clerk-Treasurer

DATE OF COUNCIL MTG.	June 4/19
AGENDA ITEM #	10-1

Water & Wastewater SCHEDULE A – Rates & Fee

By-law 2019-12

New / Replacement Meters & Services

Size of service pipe	Cost ¹ , \$
Positive displacement meters	
15 x 20mm	\$254.77
20mm	\$295.37
25mm	\$339.01
40mm	\$678.02
50mm	\$758.21
Turbine meters	
50mm	\$1,344.88
75mm	\$2,150.79
100mm	\$3,218.57
150mm	\$4,915.65
Compound meters	
50mm	\$2,205.60
75mm	\$3,333.26
100mm	\$4,528.93
150mm	\$7,264.36

Consumptive and Fixed Monthly Charges

Fixed Monthly Charge Based on Meter Size

Meter Size (mm)	Meter Size (inches)	Service Charge (\$/30-days)
15	0.62	22.37
20	0.75	22.37
25	1	22.37
40	1.5	28.80
50	2	46.39
75	3	111.94
100	4	175.93

Consumptive Rates - Water

Usage Rate – based on Owner Class	Usage Rates (\$/m ³)
Single or two-family residential metered	2.92
Multi-family metered	2.92
Industrial/Commercial/Institutional	2.92

Consumptive Rates –Wastewater (Sewer) Surcharge

Usage Rate – based on Owner Class	Usage Rates (\$/m ³)
Single or two-family residential metered – 66.7% of Water Rate	1.95
Multi-family metered – 66.7% of Water Rate	1.95
Industrial/Commercial/Institutional – 66.7% of Water Rate	1.95

Flat Rate or Temporary Water Rate

¹ Includes installation cost.

Description	Water Rate
Residential flat rate (unable to meter) - Monthly	121.47
Residential flat rate (refuse to meter) - Monthly	362.80
Construction/Temporary water rate (\$/30-days)	121.47
Interrupted Usage	Fixed rate/mo Plus turn off/on charge per user fee by-law

Penalties & Offences

Offence Penalties

Offence	Specified Penalty
Prohibited installation upstream of meters	\$250
Prohibited installation upstream of premises-isolating cross connection control device	\$250
Tamper, break or remove seal on water service connection or meters	\$250
Failure to notify of damaged meters	\$250
Failure to notify of broken seal on bypass valve or meters within 24-hours	\$250
Interfere or tamper with meters or reading device	\$500
Prohibited opening of bypass valve or metering installation	\$500
Tamper meter AMR system	\$100

Others

Offence	Specified Penalty
Provide false information	\$100
Allow potable water to run off parcel directly into the street or sidewalk	\$75
Damage, destroy, remove, interfere with water system	\$500
Interfere with another Owner's use of water system	\$250
Prohibited connection to water system	\$1,000
Hindrance of Municipality Employee or agent	\$500
Failure to maintain shut-off valve	\$250
Unauthorized operation of water service valve	\$250
Allow unauthorized operation of water service valve	\$250
Unauthorized cross connection	\$500
Unauthorized use of alternate source of water	\$250
Unauthorized connection of alternate water source to water system	\$500
Prohibited sharing of water supply from one premises to other eligible premises	\$500
Late charges for bills (on "principal" arrears)	1.25% per month

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2019-14

Being a by-law to authorize an agreement between the Municipality of Powassan and the Ministry of Community Safety and Correctional Services.

WHEREAS the Council of the Corporation of the Municipality of Powassan (Municipality) under agreement with Bell Canada is to provide that a Central Emergency Reporting Bureau services the 911 Public Emergency Reporting Service; and

WHEREAS the Municipality is permitted under the agreement to contract with a third party for the management and operation of the Central Emergency Reporting Bureau; and

WHEREAS the Municipality wishes to contract with the OPP for the management and operation of the Central Emergency Reporting Bureau.

NOW THEREFORE BE IT RESOVLED that the Council of the Corporation of The Municipality of Powassan enacts as follows:

1. That the Mayor and CAO/Clerk-Treasurer be authorized to execute the agreement, attached as Appendix "A" and forming part of this by-law.
2. That this By-law be effective upon adoption.

READ a **FIRST** and **SECOND** time May 21st, 2019.

To be **READ** a **THIRD** and **FINAL** time and passed as such in open Council this 4th day of June, 2019

Mayor

CAO/Clerk-Treasurer

DATE OF COUNCIL MTG.	June 4/19
AGENDA ITEM #	10-2



**AGREEMENT FOR
THE PROVISION OF
9-1-1 PRIMARY PSAP SERVICES**

AGREEMENT FOR THE PROVISION OF 9-1-1 PRIMARY PSAP SERVICES

BETWEEN:

HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO
as represented by the
MINISTER OF COMMUNITY SAFETY AND CORRECTIONAL SERVICES
on behalf of the
ONTARIO PROVINCIAL POLICE
("O.P.P.")

OF THE FIRST PART

AND:

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
(the "Municipality")

OF THE SECOND PART

RECITALS:

- (a) **WHEREAS** Bell Canada has entered into an agreement with the Municipality to provide the Municipality with a 9-1-1 Public Emergency Reporting Service - Ontario;
- (b) **AND WHEREAS** it is the obligation of the Municipality under its agreement with Bell Canada to ensure that a Primary Public Safety Answering Point (PSAP) serves the Municipality;
- (c) **AND WHEREAS** the Municipality is permitted under its agreement with Bell Canada to contract with a third party for the management and operation of the Primary Public Safety Answering Point (PSAP);
- (d) **AND WHEREAS** the Municipality wishes to contract with the O.P.P. for the management and operation of the Primary Public Safety Answering Point (PSAP);
- (e) **AND WHEREAS** the Municipality confirms its adherence to this Agreement by executing it, as provided for herein, and providing the O.P.P. with a certified copy of the resolution or by-law authorizing it entering into this Agreement;

NOW THEREFORE, in consideration of the promises and covenants herein, the Parties agree as follows:

- 1.0 The Parties warrant that the recitals are true.

2.0 DEFINITIONS AND INTERPRETATION

2.1 In this Agreement:

- "9-1-1 call" means a phone call received at the Primary PSAP, which requires an emergency response, typically the transfer of the call to a Secondary PSAP.
- "9-1-1 PERS" means the Public Emergency Reporting Service - Ontario, which is a telecommunications service provided by Bell Canada pursuant to Bell Canada General Tariff Item 1400 to Municipalities for the delivery of 9-1-1 calls to the Primary and Secondary PSAP and pursuant to the agreement between Bell Canada and the Municipality.
- "Agreement" means this agreement and Schedule "A", which is attached to, and forms part of this Agreement.
- "ALI" means an Automatic Location Identification, which consists of a database feature that displays, to the Primary and Secondary PSAP, address and location data with respect to a telephone line from which the 9-1-1 Call originates.
- "ANI" means an Automatic Number Identification, which consists of a database feature that displays, to the Primary and Secondary PSAP, the telephone number of the primary exchange service that originates the 9-1-1 call.
- "Call Control" means a feature that allows the 9-1-1 call taker at the Primary PSAP to maintain control of the line upon which the 9-1-1 call was made regardless of calling party action.
- "Director" means the Director of Provincial Communications Operations, Communications and Technology Services Bureau.
- "ESZ" means an Emergency Services Zone, which is a geographic area served by a Secondary PSAP in the Municipality.
- "Mayor" or "Reeve" means Mayor or Reeve for the Municipality.
- "Party" means the O.P.P. or the Municipality, and "Parties" shall mean both of them.
- "Primary PSAP" means the Primary Public Safety Answering Point serving the Municipality, and located at the O.P.P. Provincial Communications Centre (PCC), which is the first point of reception by the O.P.P. of 9-1-1 calls.
- "Secondary PSAP" means the communication center of a fire, police or ambulance agency, within an ESZ, to which 9-1-1 calls are transferred from the Primary PSAP, and for which the Secondary PSAP is then responsible for taking appropriate action.
- "Selective Routing and Transfer" means a feature that automatically routes a 9-1-1 call to the appropriate Primary or Secondary PSAP based upon the ANI of the telephone line from which the 9-1-1 call originates.

- 2.2 **Severability** - If any term of this Agreement shall be held to be illegal, invalid, unenforceable, null, void or inoperative by a court of competent jurisdiction, the remaining terms shall remain in full force and effect.
- 2.3 **Section Headings** - The section headings contained herein are for purposes of convenience only, and shall not be deemed to constitute a part of this Agreement, or affect the meaning or interpretation of this Agreement in any way.
- 2.4 **Entire Agreement** - This Agreement constitutes the entire agreement of the Parties, with respect to the provision and operation of services as defined hereunder and supersedes any previous agreement whether written or verbal. In the event of a conflict or inconsistency between this Agreement and a tender document such as request for proposals issued by the Municipality for the provision of services as described hereunder or the proposal that the O.P.P. submitted in response to the tender document, this Agreement shall prevail to the extent of the conflict or inconsistency.
- 2.5 **Amendments** - Any amendments to this Agreement shall be in writing and shall not take effect until approved in writing by both Parties.

3.0 **NOTICES**

- 3.1 **Notice** - Any notice required pursuant to this Agreement shall be in writing and delivered personally, sent by facsimile transmissions ("FAX") or by registered mail to the following addresses:

To the Municipality

The Mayor
The Corporation of the Municipality of Powassan
250 Clark Street PO Box 250
Powassan ON P0H 1Z0
FAX: (705) 724-5533

To the O.P.P.

Attention: Director - Provincial Communications Operations
Communications and Technology Services Bureau
OPP General Headquarters
777 Memorial Avenue
Orillia ON L3V 7V3

Or to such other addresses either of the Parties may indicate in writing to the other. Any notice given in accordance with this Agreement shall be deemed to have been received upon delivery, if delivered personally, at the time of transmission if sent by FAX, or five (5) days after posting, if sent by registered mail.

- 3.2 **Notices in Writing** - All notices required under this Agreement shall be in writing.

4.0 RATES AND METHOD OF PAYMENT

4.1 The Municipality shall pay the O.P.P. for providing and operating the Primary PSAP as follows:

- (a) **Amount of Annual Rate** - The Municipality shall be charged and shall be required to pay an annual rate of \$ 1,838.96 based on the Municipality's residential population of 3,278 at a per capita cost of \$ 0.561.
- (b) **Review of Annual Rate** - The annual rate specified in clause (a) shall be reviewed at the end of every calendar year and may be revised by the O.P.P. based on changes to the residential population or the per capita cost charged by the O.P.P. In the event that the residential population of the Municipality increases or decreases by more than 10% during either the previous year, or cumulatively since the date the Agreement began, the annual rate shall be adjusted accordingly for the following year, and the Municipality shall pay the revised annual rate. The O.P.P. shall determine the residential population using population figures found in the latest version of the Ontario Municipal Directory, or if not found there, then in other recognized sources.
- (c) **Invoices** - The first invoice shall be issued immediately to the Municipality upon the start of the Agreement. The Municipality shall subsequently be invoiced annually at the beginning of each calendar year, and the invoice shall cover the time period for the subsequent calendar year, or portion thereof that this Agreement is in effect.
- (d) **Payments** - Payments invoiced under this Agreement shall be made payable to the Minister of Finance, and payment shall be due no later than thirty (30) days following receipt of the invoice. Any payments which have become due and owing after this time period, in whole or in part, shall bear interest at the rate set by the Minister of Finance from time to time.

5.0 RESPONSIBILITIES OF THE O.P.P.

The O.P.P. shall manage and operate the Primary PSAP and:

- 5.1 **Personnel** - Staff the Primary PSAP to answer and transfer 9-1-1 calls to the appropriate Secondary PSAP at a level appropriate with the 9-1-1 call volume in the Municipality.
- 5.2 **Equipment** - Provide, in its operation of the Primary PSAP, terminal equipment which permits the utilization of features provided by Bell Canada to the Municipality under 9-1-1 PERS consisting of "ALI", "ANI", "Selective Routing and Transfer" and "Call Control" features, and such features can be adapted, where required, for callers who are hearing or voice impaired.
- 5.3 **Hours** - Operate the Primary PSAP twenty four (24) hours a day, seven (7) days a week.
- 5.4 **9-1-1 call Response** - Answer and transfer all 9-1-1 calls received by the Primary PSAP, and associated ANI/ALI information, to a designated Secondary PSAP within the proper ESZ, as deemed appropriate by Primary PSAP personnel. This shall include maintaining control of the line upon which each 9-1-1 call is received until the 9-1-1 call is confirmed as being transferred to the appropriate Secondary PSAP or until the 9-1-1 call is terminated.

- 5.5 **Record Retention** - Retain digital voice records of all 9-1-1 calls received at the Primary PSAP in accordance with O.P.P. policy, and hard copy records of all Bell PERS E911 ANI/ALI printer data for one hundred eighty (180) days from the date such records are created. The O.P.P. is prepared to provide, to authorized personnel, certified copies of audio recordings and/or copies of PERS printer data, as it directly pertains to the Primary PSAP for the purposes of civil litigation and/or criminal proceedings provided the request is received no later than five (5) days prior to the end of the retention period of the recordings or records. The O.P.P. shall retain the original recordings or records until the conclusion of any civil or criminal proceedings to which such records relate.
- 5.6 **Backup Primary PSAP** - Provide an operational backup Primary PSAP to which 9-1-1 calls shall be transferred at the discretion of the O.P.P. or Bell Canada in the event that the Primary PSAP is unable to receive the 9-1-1 calls.
- 5.7 **Non-English Callers** - Make reasonable efforts to respond to 9-1-1 calls from non-English callers, subject to the O.P.P.'s ability to access the services of a third party provider. The O.P.P. does not warrant that it shall be able to provide services to non-English callers, or that it shall be able to access such services from a third party provider.
- 5.8 **Reports** - Provide reports monthly, or as determined by the O.P.P. in consultation with the Municipality, which show the overall efficiency of the Primary PSAP in answering 9-1-1 calls, including the volume of 9-1-1 calls.

6.0 **RESPONSIBILITIES OF THE MUNICIPALITY**

The Municipality shall:

- 6.1 **Payment** - Be responsible for the amount of payment in the manner, and within the timelines set out in Article 4.0 herein.
- 6.2 **Secondary PSAP** - Designate Secondary PSAP that are not O.P.P. Detachments for each and every ESZ in the Municipality which the Primary PSAP shall answer and transfer a 9-1-1 call, and co-ordinate the participation of all such Secondary PSAP in the manner required by this Agreement.
- 6.3 **Warranty** - Warrant and represent that each Secondary PSAP operates twenty-four (24) hours a day, seven (7) days a week, and shall answer and respond to all 9-1-1 calls directed to it from the Primary PSAP.
- 6.4 **9-1-1 PERS** - Notify the O.P.P. in writing immediately upon becoming aware of any changes to 9-1-1 PERS that shall affect, or are likely to affect the services the O.P.P. provides under this Agreement, or of any changes to, or the termination or expiry of any Agreement between the Municipality and Bell Canada related to 9-1-1 PERS.

7.0 INSURANCE AND LIMITATION OF LIABILITY

7.1 Insurance - The Municipality and the O.P.P. shall, during the term of this Agreement, maintain sufficient insurance to cover their respective obligations under this Agreement and shall provide evidence of the same to each other. If the Parties are self-insured, each Party shall provide to the other, evidence that is satisfactory to that Party that the Municipality and/or the O.P.P., as the case may be, is and shall be, at all relevant times, in a position to face successfully any monetary obligations stemming from liability under the Agreement.

7.2 Limitation of Liability - Notwithstanding any other provision in this Agreement, the O.P.P. shall not be responsible or liable for any injury, death or property damage to the Municipality, its employees, subcontractors or agents, or for any claim by any third party against the Municipality, its employees, subcontractors or agents arising from:

(a) **External Information** - The accuracy or completeness, or lack thereof, of any information the O.P.P. receives from the Municipality, Bell Canada or any other third party, which the O.P.P. relies on in providing services under this Agreement;

(b) **Equipment and Services** - Equipment or services provided by any other party (including the failure of any other party to provide equipment or services) which the O.P.P. uses and relies on to provide services under this Agreement including but not limited to:

(i) Equipment or services required to transfer services provided under this Agreement from any other party to the O.P.P.,

(ii) Services provided to non-English speakers who place 9-1-1 calls,

(iii) Services provided by Bell Canada to the Municipality under 9-1-1 PERS; and,

(iv) Services provided by Secondary PSAPs, which are not part of the O.P.P.

(c) **Call Volumes** - The inability of the O.P.P. to respond to 9-1-1 calls due to call volume that exceeds the capacity of the Primary PSAP, including the equipment and personnel who work at the Primary PSAP.

7.3 Survival - Section 7.2 shall survive the termination or expiry of this Agreement.

8.0 COMPLIANCE WITH LAWS AND CONFIDENTIALITY

- 8.1 **Compliance with Laws** - Both Parties agree to comply with all applicable laws in effect in the Province of Ontario in performing their respective obligations and duties under this Agreement.
- 8.2 **Confidential Information** - Both Parties agree that except where required by law, or for the purpose of performing duties or obligations under this Agreement, neither Party shall directly or indirectly disclose, destroy, exploit or use, either during or after the term of this Agreement, any confidential information belonging to the other Party, unless the other Party has provided its written consent. Both Parties further agree that when this Agreement terminates or expires, they shall return all confidential information belonging to the other Party.

9.0 DISPUTE RESOLUTION

- 9.1 **Dispute Resolution** - Subject to Article 10.0 herein, if any dispute arises between the O.P.P. and the Municipality as to their respective rights and obligations under this Agreement, the Parties may use the following dispute resolution mechanism to resolve such disputes:
- (a) The Unit Commander of the Primary PSAP and the Municipality Representative named in Section 3.1 herein shall attempt to settle the dispute within fifteen (15) business days of the dispute arising;
 - (b) If the Unit Commander of the Primary PSAP and the Municipality Representative are unable to settle the dispute within fifteen (15) business days of the dispute arising, they shall refer the dispute to the Director. The Director and the Municipality Representative shall attempt to resolve the dispute within fifteen (15) business days;
 - (c) If the Parties are still unable to resolve the dispute, the Commissioner or the Deputy Commissioner of the O.P.P. and the Municipality Representative agree to attempt to resolve the dispute within fifteen (15) business days; and,
 - (d) If the Parties are still unable to resolve the dispute, each may, with the agreement of the other Party, refer the dispute to arbitration in accordance with the Arbitration Act, 1991, as amended.

10.0 TERM, TERMINATION AND RENEWAL

- 10.1 **Term** - Subject to this Agreement being terminated in accordance with this Article, this Agreement shall be effective from June 26, 2019 until June 25, 2024.
- 10.2 **Renewal** - This Agreement may be extended for an additional five (5) year term, if both Parties agree and serve notice to each other, at least six (6) months prior to the expiry of the Agreement. The same terms and conditions will apply to any extension, subject to section 10.1 herein.
- 10.3 **Termination** - Either Party to this Agreement may terminate this Agreement without cause and without incurring any liability upon providing ninety (90) days written notice of termination to the other Party, in which case this Agreement shall terminate ninety (90) days following the delivery of such notice. Should a notice to terminate be given, the Municipality shall continue to be obligated to pay for the cost of the services described in this Agreement up to and including the date of such termination and the O.P.P. shall continue to be responsible to provide the services described in this Agreement up to and including the date of such termination.
- 10.4 **Immediate Termination** - Either Party may terminate this Agreement immediately without incurring any liability if Bell Canada withdraws offering 9-1-1 PERS to the Municipality or if the Agreement between Bell Canada and the Municipality for the provision of 9-1-1 PERS is terminated or is expired and not renewed.

11.0 **GENERAL**

- 11.1 **No Waiver** - The failure of a Party to this Agreement to enforce at any time any of the provisions of this Agreement or any of its rights in respect thereto or to insist upon strict adherence to any term of this Agreement shall not be considered to be a waiver of such provision, right or term or in any way to affect the validity of this Agreement.
- 11.2 **Waiver in Writing** - Any waiver by any Party hereto of the performance of any of the provisions of this Agreement shall be effective only if in writing and signed by a duly authorized representative of such Party.
- 11.3 **No Prejudice** - The exercise by any Party to this Agreement of any right provided by this Agreement shall not preclude or prejudice such Party from exercising any other right it may have under this Agreement, irrespective of any previous action or proceeding taken by it hereunder.
- 11.4 **Restructuring** - The Municipality shall notify, and consult with the O.P.P. before the Municipality's boundaries are altered, the Municipality is amalgamated with another municipality, the Municipality is dissolved or the legal status of the Municipality is subject to other substantive changes.
- 11.5 **Relations** - The Agreement shall not create nor shall it be interpreted as creating any association, partnership, employment relationship or any agency relationship between the Parties.
- 11.6 **Media** - Both Parties agree that they shall not at any time, directly or indirectly, communicate with the media in relation to this Agreement unless they first notify the other Party in writing.
- 11.7 **Promotion** - Neither Party shall publicize or issue any publications related to this Agreement unless they first notify the other Party in writing.
- 11.8 **Assignment** - Neither Party shall assign this Agreement or any portion thereof without the prior written consent of the other, which consent may not be arbitrarily withheld.
- 11.9 **Force Majeure** - Neither Party shall be liable for damages caused by delay or failure to perform its obligations under this Agreement where such delay or failure is caused by an event beyond its reasonable control. The Parties agree that an event shall not be considered beyond one's reasonable control if a reasonable business person applying due diligence in the same or similar circumstances under the same or similar obligations as those contained in the Agreement would have put in place contingency plans to either materially mitigate or negate the effects of such event. If a Party seeks to excuse itself from its obligations under this Agreement due to a force majeure event, that Party shall immediately notify the other Party of the delay or non-performance, the reason for such delay or non-performance and the anticipated period of delay or non-performance.

IN WITNESS WHEREOF, the Municipality has affixed its Corporate Seal attested by the signature of its duly authorized signing officers, and the Provincial Commander of the O.P.P. has personally signed this Agreement to be effective as of the date set out herein.

Corporation of the Municipality of Powassan

Mayor

Date: ____ day of _____, 20__

Chief Administrative Officer (CAO)

Date: ____ day of _____, 20__

Ontario Provincial Police (O.P.P.)

Provincial Commander

Date: ____ day of _____, 20__

SCHEDULE "A"

BYLAW OF COUNCIL

Attached to and forming part of the Agreement between

HER MAJESTY THE QUEEN IN RIGHT OF ONTARIO
as represented by the
MINISTER OF COMMUNITY SAFETY AND CORRECTIONAL SERVICES
on behalf of the
ONTARIO PROVINCIAL POLICE

And

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN



OPP PROVISION

Of

9-1-1

PRIMARY PUBLIC SAFETY ANSWERING POINT (P-PSAP) SERVICES

2018 Version

OPP 9-1-1 P-PSAP Services

The Ontario Provincial Police (OPP) has over ninety years of experience in providing services to municipalities throughout the Province of Ontario. Many of the services, including policing, communications and 9-1-1 Primary Public Safety Answering Point (P-PSAP), are provided under contract.

Trained personnel have expertise in both call taking and dispatch functions and are available to provide 9-1-1 P-PSAP services 24 hours per day, seven days per week.

Presently, the OPP has over 90 contracts for 9-1-1 P-PSAP Services with municipalities and Local Services Boards across Ontario.

If a Municipality chooses to accept an OPP contract for the provision of 9-1-1 P-PSAP services, the resources of the Provincial Communications Centre will focus on meeting the needs of the Municipality, as set out in the contract.

Advantages to the Municipality include:

- assurance of the adequacy of the service;
- utilization of effective, state of the art technology;
- service provided at a defined cost.

The following information contained in this document describes P-PSAP services as provided by the OPP.

Technical and Operational Information

Provincial Communications Centres Providing Call Answering

A Provincial Communications Centre is the incoming communications centre and acts as the primary interface between the public and the OPP for both routine and emergency calls, including 9-1-1. The OPP currently operate five (5) Provincial Communications Centres in Ontario. All OPP Provincial Communications Centres operate in compliance with the provisions of Ontario Regulation 3/99 governing the adequacy and effectiveness of police services (Adequacy Standards). The OPP currently provides 9-1-1 P-PSAP services to numerous municipalities throughout the province.

The OPP will provide year-round 9-1-1 P-PSAP services to the Municipality, 24 hours per day through one of two Provincial Communications Centres. The North Bay Provincial Communications Centre is designated as the primary call answering centre, with another OPP Provincial Communications Centre serving as the backup location. This will be required as part of the Bell conversion (cutover) plan. Staff and system requirements necessary for the provision of this service to the municipality will be available upon acceptance of the OPP as the provider of P-PSAP services. 9-1-1 calls will be answered and directed to the various public safety agencies within the municipality's 9-1-1 Public Emergency Reporting Service (PERS) service. In order to accommodate 9-1-1 P-PSAP responsibilities for the municipality, Bell PERS will be required to install circuits to direct the calls appropriately to the OPP. This work will be done without any cost to the municipality as part of a cutover plan.

Staffing of Provincial Communications Centres

The OPP staffs all of its Provincial Communications Centres, including the North Bay location, with OPP personnel, both civilian and uniform. The OPP also manages all of the personnel and equipment in these facilities required to receive and process all emergency calls directed to the P-PSAP. A Provincial Communications Centre is normally staffed based on historical workloads and software that identifies the number of required personnel to adequately meet the OPP Grade-of-Service target. During normal operations the call-taker and dispatcher functions are separated, although all operators are trained to perform either role. On-duty civilian Communication Teams Leaders and OPP uniform supervisors provide full time supervision and support at all times.

The OPP is thoroughly familiar with the operation of the 9-1-1 PERS system, as it is a part of normal day-to-day operations. Our personnel have considerable experience in dealing with emergent situations and serving the public directly. This experience and fundamental orientation will be of benefit to the citizens of the Municipality.

Training

The provision of communications is a mission critical service for the OPP and as such, considerable resources and training are dedicated to these functions. A quality assurance program has been implemented to ensure employees are adequately trained and standard operating procedures are adhered to. All applicants for OPP communications operator positions are subjected to a rigorous screening process involving interviews, testing (CRITICAL), grammar and computer skills; and security checks. Once hired, they receive extensive training in a classroom environment, followed by practical training in the Provincial Communications Centre, and are matched with a peer monitor during their initial transition. The operation of 9-1-1 PERS is performed utilizing the Bell Canada Standards Manual. The OPP is a Primary and Secondary Public Safety Answering Point provider for numerous 9-1-1 services and operates in this environment continually.

Standards

The Provincial Communications Centres are guided by OPP Standard Operating Procedures that incorporates the Bell Canada Standards Manual. These procedures are applied consistently to all OPP 9-1-1 customers. The OPP currently has a service level objective of answering 95% of all 9-1-1 calls within 2 rings. This performance level is normally exceeded. Performance of all call answering activity is measured and reviewed daily. The 9-1-1 P-PSAP calls are the highest rated priority in the system and are always answered first.

Note: The standard ringing cycle is 6 seconds and is fixed by the telephone company. Accordingly, the maximum time for 2 ringing cycles is 12 seconds from start to finish.

Each Provincial Communications Centre is equipped with digital reader boards that display the number of calls waiting in the queues and the time for the longest outstanding call. The reader boards are programmed to sound an audible alarm at preset limits showing the number of calls waiting and the time for the longest outstanding call. Immediately upon an alarm sounding, prompt action is taken to address the situation to relieve pressure. Team leaders continually monitor call activity and assign duties as required by the situation. Use of this equipment facilitates efficiencies in call answering.

Redundancy and Back-up Sites

Both the P-PSAP (the North Bay Provincial Communications Centre) and the back-up location (another OPP Provincial Communications Centre) are equipped with the same types of equipment and provide equivalent operation and service.

Back Up Site: The operation of the Provincial Communications Centres is mission critical to the OPP. The OPP has developed plans to deal with various system failures or disasters. There are several options to deal with emergent situations up to and including transferring all operations to the back-up location. This includes 9-1-1 PERS service (P-PSAP and Secondary PSAP (S-PSAP)) and regular OPP direct dial services via 888-310-1122/33. It should also be noted the telephone company services (regular Central Office and 9-1-1 PERS) for both the North Bay Provincial Communications Centre and the back-up location are provided via a fiber ring that provided redundant access from the local Bell Central Office. Both locations are also served by different Bell digital multiplex system (DMS) switching systems.

Multi-Language/Hearing-Voice Impaired Calls

All 9-1-1 calls are initially answered in English. However, there are personnel on staff within each Provincial Communications Centre who are conversant in the French language. The OPP will respond, as provided by the French Language Services Act, to both verbal inquiries and written correspondence received in French. The OPP is a subscriber to Language Line Services (formally AT&T Language Services) and regularly use this service to access translation services. Each Provincial Communications Centre is equipped with two (2) TDD/TTY devices, which are connected to the telephone systems and 9-1-1 calls can be transferred as required. These devices are also utilized by the OPP to provide similar service through the direct dial 1-888-310-1133 number.

Multi-Channel Digital Logging Equipment

Both the P-PSAP (the North Bay Provincial Communications Centre) and the back-up location are equipped with multi-channel digital logging equipment. Multi channel digital recorders also provide continuous long-term storage on a 24-hour per day basis. The logger recordings are retained in a secure environment at the Provincial Communications Centres. The OPP utilizes the Digital Voice Disc (DVD) recorder system, which allows instantaneous access to all communications, including 9-1-1 calls within the Provincial Communications Centre. This includes, but is not limited to, queries about conversations over the radio system, tape requests, concerns from officers and dispatchers/call takers, and allows for the auditing of calls for quality control purposes. Records are retained for a five (5) year period. Recordings of 9-1-1 related calls are the property of the OPP and no ownership can be accorded to the Municipality. These records contain other proprietary information.

Automatic Number Identification/Automatic Location Identification (ANI/ALI)

All Bell 9-1-1 PERS ANI/ALI data and associated information received with each individual 9-1-1 call is recorded. The OPP is responsible for its own operations and can accommodate the reception of ANI/ALI data. The ANI/ALI data may be downstreamed to Secondary PSAP agencies.

The OPP is prepared to provide to authorized individuals, copies of audio recordings, as it directly pertains to the Municipality's P-PSAP operation for purposes of civil litigation and/or criminal proceedings. Requests for such information must be received in writing at least 5 days prior to the end of the five (5) year retention period for audio recordings. The OPP will retain the originals until such proceedings are complete.

Online Conferencing

The Bell PERS system has a maximum conference capability of three (3) parties. In operation, the P-PSAP will conference the originating 9-1-1 caller to the requested service (police/fire/ambulance). It is then the responsibility of the Secondary PSAP that receives the 9-1-1 call from the P-PSAP, to manage the situation and conference others as required. The OPP can add a fourth party (i.e. Language Line Services) via the Meridian conference feature.

Reports

The OPP will provide reports, the frequency of which shall be monthly or as determined in consultation with the Municipality, which will show the overall efficiency of the P-PSAP operation in answering 9-1-1 calls and the volume of calls handled for the Municipality.

The OPP notifies Bell of any identified addressing errors related to the ANI/ALI addressing database. As a standard practice, the OPP reports any noted failures of the 9-1-1 PERS system to Bell Canada.

Costs

The OPP determines the costs for this service based on the population of the community. The annual rate per capita is \$0.561.

Additional Charges:

The annual rate shall be reviewed at the end of every calendar year and it may be revised by the OPP based on changes to the residential population or to the per capita cost charged by the OPP. In the event that the residential population of the Municipality increases or decreases by more than 10% during either the previous year, or cumulatively since the date the Agreement began, the annual rate shall be adjusted accordingly for the following year, and the Municipality shall be obliged to pay the OPP the revised annual rate. The OPP shall determine the annual revisions to the residential population using population figures found in the latest version of the Ontario Municipal Directory, or if not found there, then in other recognized sources.

Allowances for Business Interruptions:

Due to the equipment redundancy and back-up provisions, the OPP do not expect any disruption to P-PSAP service. To date there has been no service interruptions to P-PSAP services that are attributable to the OPP. The OPP have committed significant resources to the telecommunications infrastructure to prevent disruptions and consequently are not offering any monetary allowances.

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2019-15

Being a by-law to set tax ratios for municipal purposes for the year 2019

WHEREAS it is necessary for the Council of the Corporation of the Municipality of Powassan pursuant to the Municipal Act, 2001, (S.O. 2001, c. 25) section 308, to establish the tax ratios for 2019 for the Corporation of the Municipality of Powassan;

AND WHEREAS the tax ratios determine the relative amount of taxation to be borne by each property class;

AND WHEREAS the property classes have been prescribed by the Minister of Finance under the Assessment Act R.S.O. 1990 ch 31, as amended and regulations thereto.

AND WHEREAS Regulation 385/98 allows the municipality to adopt Revenue Neutral Ratios as the new Transition Ratios for 2019;

NOW THEREFORE the Council of the Municipality of Powassan hereby enact as follows:
1.

Class	Tax Ratios 2019
Residential	1.000000
Multi-Residential	1.962079
Commercial – Occupied	1.450114
Commercial – Vacant	1.015080
Commercial- Excess land	1.015080
Industrial – Occupied	1.770226
Industrial – Vacant/excess	1.150647
Large Industrial	2.256103
Large Industrial-excess	1.466467
Pipelines	1.048671
Farm	0.250000
Managed Forest	0.250000
Landfills	2.106660

2. That this by-law shall come into force upon adoption, and that By-Law 2018-20 Tax Ratios be rescinded.

READ a FIRST and SECOND time May 21, 2019.

READ a THIRD and FINAL time and considered passed as such in open Council on June 4, 2019.

Mayor

CAO-Clerk-Treasurer

DATE OF COUNCIL MTG.	June 4/19
AGENDA ITEM #	10-3

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NO. 2019-16

Being a by-law to provide for the adoption of tax rates and to further provide for penalty and interest in default of payment thereof for 2019

WHEREAS the Council of the Corporation of the Municipality of Powassan has, in accordance with the Municipal Act, considered the estimates of the municipality, and whereas it is necessary that the following sums be raised by taxation for the year 2019.

General Purposes \$ 3,191,894

Education \$ 776,572

WHEREAS Section 312 of the Municipal Act, 2001, .S.O. 2001, c. 25, provides that the Council of the Municipality of Powassan shall pass a by-law to levy a separate tax rate, as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipal purposes, and;

WHEREAS Section 307 of the said Act require tax rates to be established in the same proportion to tax ratios; and

WHEREAS certain regulations require reductions in certain tax rates for certain classes or subclasses of property.

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN ENACTS as follows:

1. That every owner shall be taxed according to the tax rates in this by-law and such tax shall become due and payable in two installments as follows:

Fifty percent (50%) of the final levy rounded upwards to the next whole dollars shall become due and payable on the 31st day of July 2019 and the balance of the final levy shall become due and payable on the 30th of September, 2019.

Non payment of the amount, as noted on the dates stated in accordance with this by-law constitutes default. On all taxes of the levy which are in default after the noted due dates, shall be added a penalty of 1.25 percent per month, which will be added on the first day of each and every month the default continues.

2. On all taxes levied in default on January 1st, 2019, interest will be added at a rate of 1.25 percent per month for each month of default.

DATE OF COUNCIL MTG.	June 4/19
AGENDA ITEM #	10-4

3. That a tax rate is hereby adopted to be applied against the whole of the assessment for real property in the following classes:

Class	General	Education
Residential/Farm	.00973555	.00161000
Multi-Residential	.01910192	.00161000
Commercial Occupied	.01411766	.00966743
Commercial Vacant Units	.00988236	.00821732
Commercial Vacant Land	.00988236	.00821732
Comm.New Construction	.01411766	.00966743
Industrial Occupied	.01723412	.01030000
Industrial Vacant Excess Land	.01120218	.00849750
Large Industrial	.02196440	.01030000
Large Industrial excess land	.01427686	.00849750
Pipelines	.01020939	.00775961
Farmland	.00243389	.00040250
Managed Forests	.00243389	.00040250
Landfills	.02050949	.01030000

4. Penalties and interest added on all taxes of the tax levy in default shall become due and payable and shall be collected forthwith as if the same had originally been imposed and formed part of such unpaid interim tax levy.
5. The collector shall mail or cause the same to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, a written or printed notice specifying the amount of taxes payable.
6. Taxes are payable at the Powassan Municipal Office, 250 Clark Street, PO Box 250, Powassan, Ontario P0H 1Z0 or; through tele-banking services at any major financial institute.
7. That this by-law shall become in affect upon its adoption.

READ a FIRST and SECOND time May 21, 2019.

READ a THIRD and FINAL time and considered passed as such in open Council on June 4th, 2019.

Mayor

CAO-Clerk-Treasurer

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN

BY-LAW NUMBER 2019-17

A BY-LAW TO DEEM PART OF REGISTERED PLAN 42M519 IN THE MUNICIPALITY OF POWASSAN NOT TO BE A PART OF A REGISTERED PLAN OF SUBDIVISION FOR THE PURPOSES OF SECTION 50(4) OF THE PLANNING ACT

WHEREAS Section 50(4) of the *Planning Act*, R.S.O. 1990, Chapter P.13, (hereinafter the *Planning Act*) authorizes a municipality to designate any plan of subdivision or part thereof that has been registered for eight years or more as not being a plan of subdivision for subdivision control purposes;

AND WHEREAS Plan 42M519 in the former Town of Trout Creek, now Municipality of Powassan, was registered in the Registry Office for the District of Parry Sound (the Plan) on the 7th Day of January, 1983 and is a registered plan of subdivision for the purposes of section 50 of the *Planning Act*;

AND WHEREAS the Plan has been registered for more than eight years;

AND WHEREAS Lots 1 through 36, Plan 42M-519 inclusive had been previously deemed pursuant to By-law 2010-40 registered as instrument GB40252;

AND WHEREAS it is deemed expedient in order to control the development of land in the municipality that a by-law be passed pursuant to Section 50(4) of the *Planning Act* affecting certain lands contained in the Plan;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF POWASSAN HEREBY ENACTS AS FOLLOWS:

1. THAT Blocks 37 through 45 inclusive and the public highways laid out therein, being Calvin Crescent, Elliott Street and Banner Drive, Plan 42M519 are hereby deemed not to be part of a registered plan of subdivision for the purposes of Subsection 50(3) of the *Planning Act*, R.S.O. 1990, Chapter P.13.
2. THAT this By-law shall take effect as the date of registration as provided for in subsections 50(27) and (28) of the *Planning Act*, R.S.O. 1990, Chapter P.13, as amended.

BY-LAW read a first, second and third time and finally passed this 4th day of June, 2019.

MAYOR: Peter McLissac

CLERK: Maureen Lang

DATE OF COUNCIL MTG.	JUNE 4/19
AGENDA ITEM #	10.5

JOINT SERVICE AGREEMENT

This Agreement made effective this ___ day of _____, 2019

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF PERRY
(Hereinafter referred to as "Perry")

- and -

THE MUNICIPAL CORPORATION OF THE TOWNSHIP OF ARMOUR
(Hereinafter referred to as "Armour")

- and -

THE CORPORATION OF THE TOWNSHIP OF RYERSON
(Hereinafter referred to as "Ryerson")

- and -

THE CORPORATION OF THE VILLAGE OF SUNDRIDGE
(Hereinafter referred to as "Sundridge")

- and -

THE ALMAGUIN HIGHLANDS CHAMBER OF COMMERCE
(Hereinafter referred to as "the Chamber")

- and -

THE CORPORATION OF THE MUNICIPALITY OF MAGNETAWAN
(Hereinafter referred to as "Magnetawan")

- and -

THE CORPORATION OF THE MUNICIPALITY OF THE VILLAGE OF BURK'S FALLS
(Hereinafter referred to as "Burk's Falls")

- and -

THE CORPORATION OF THE TOWNSHIP OF STRONG
(Hereinafter referred to as "Strong")

- and -

THE CORPORATION OF THE VILLAGE OF SOUTH RIVER
(Hereinafter referred to as "South River")

- and -

THE CORPORATION OF THE MUNICIPALITY OF POWASSAN
(Hereinafter referred to as "Powassan")

- and -

THE CORPORATION OF THE TOWNSHIP OF JOLY
(Hereinafter referred to as "Joly")

WHEREAS the Municipal Act, S.O. 2001,c.25, S.20(1), allows a municipality to enter into an agreement with one or more municipality to jointly provide, for their joint benefit, any matter which all of them have the power to provide within their boundaries;

AND WHEREAS the Municipal Act, S.O. 2001,c.25, S.20(2), allows a municipality to provide the matter in accordance with the agreement anywhere that any of the municipalities or local bodies have the power to provide the matter;

AND WHEREAS Perry, Armour, Ryerson, Sundridge, the Chamber, Magnetawan, Burk's Falls, Strong, South River, Powassan and Joly wish to jointly provide economic development services to the region;

NOW THEREFORE THIS AGREEMENT WITNESSETH that in consideration of good and other valuable consideration and the sum of Two Dollars (\$2.00) of lawful money of Canada now paid by each of the parties hereto to each of the other parties hereto, the receipt whereof is hereby acknowledged, the parties hereto hereby covenant, promise and agree with each other as follows:

DATE OF COUNCIL MTG.	June 4/19
AGENDA ITEM #	12-1

DEFINITIONS

1. In this Agreement including in the recitals above,
 - (a) **"ACEDDB Meeting"** means a meeting between the appointed representatives of each Member Party, with a quorum of half the representatives plus one;
 - (b) **"Act"** means the *Municipal Act*, 2001, S.O. 2001, c.25;
 - (c) **"Administer"** means to provide the Economic Development Services to the public in accordance with Applicable Law, and **"Administration"** has the same meaning;
 - (d) **"Administering Municipality"** means the Member Party that has been chosen by the Member Parties to administer the Economic Development Services;
 - (e) **"Administrative Services"** means those services as set out in section 11 of this Agreement;
 - (f) **"Agreement"** means this Joint Service Agreement and all Schedules and Exhibits attached to this Agreement;
 - (g) **"Almaguin Community Economic Development" (ACED)** is the name given to the regional economic development entity formed by the participating Member Parties.
 - (h) **"Almaguin Community Economic Development Department Board" (ACEDDB)**, is a committee composed of appointed representatives from all of the Member Parties who have agreed to participate and fund the Almaguin Community Economic Development (ACED).
 - (i) **"Almaguin Community Economic Development Department (ACEDD)** performs the work needed work to strengthen the local economy and diversify the municipal tax base. They recruit new businesses, retain existing ones, and assist businesses when they can expand operations locally.
 - (j) **"Applicable Law"** means any applicable statute, ordinance, decree, regulation or by-law or any rule, circular, directive, license, consent, permit, authorization, concession or other approval issued by any Government Authority which has appropriate jurisdiction;
 - (k) **"Business Days"** means any day other than a Saturday, Sunday or statutory holiday;
 - (l) **"Calendar Days"** means consecutive days, including Saturday, Sunday or statutory holiday;
 - (m) **"Capital Expenditure"** means any expenditure related to machinery, equipment, vehicles and furniture reported as a tangible capital asset on the audited financial statement of the Economic Development Services;
 - (n) **"Capital Items"** means machinery, equipment, vehicles and furniture required to provide Economic Development Services;
 - (o) **"Director of Economic Development"** (the Director) means the municipal employee hired to manage the ACEDD.
 - (p) **"Economic Development Services"** means all services related to the provision of economic development;

- (q) **"Emergency"** means any unplanned event, activity, circumstance that constitutes a threat to the operation of the Service and/or requires the stoppage of the delivery of the Economic Development Services, in whole or in part and may include both person-caused and natural-caused events, activities and circumstances;
- (r) **"Expenditure"** means any funds used by the Administering Municipality to obtain new assets, improve existing ones or reduce a liability;
- (s) **"Government Authority"** means any government, regulatory authority, ministry, board, department, court or other law, regulation or rule-making entity, having jurisdiction or authority over the matter in issue, but excludes a municipality or any of its local boards;
- (t) **"Member Party(ies)"** means each organization or municipality which is party to this agreement;
- (u) **"Net Cost"** means all operating, capital and real property capital expenditures for Economic Development Services less all revenues generated by the Economic Development Services including, but not limited to, government grants, user fees, rents, sales and donations and **"Net Costs"** has the same meaning;
- (v) **"Real Property"** means land, land improvement and any building or buildings erected upon the land used to provide Economic Development Services;
- (w) **"Real Property Capital Expenditure"** means any expenditure related to land, land improvements and buildings reported as a tangible capital asset on the audited financial statements of the Economic Development Services;
- (x) **"Report"** means that Report referred to in clause 11(f) of the Agreement, in the form required by the Administering Municipality and **"Reporting"** has the same meaning;

TERM OF THE AGREEMENT

2. This Agreement takes effect on _____, 2019 and will expire when the CIINO grant for regional economic development expires.
3. This Agreement will be automatically renewed for three (3) years unless one of the Member Parties advises the other Member Parties, in writing, one (1) year in advance of the date of expiry set out in section 2 of this Agreement, that it wishes to withdraw or renegotiate all or part of this Agreement.
4. If one of the Member Parties has requested a renegotiation of this Agreement and the renegotiated agreement is not in place at the expiry date of this Agreement as set out in section 2 of this Agreement, this Agreement will remain in place until a new agreement is in force and effect.
5. Upon receipt of a notice of withdrawal from another Member Party, a Member Party may call an ACEDDB Meeting to discuss such notice and to consider steps that may be taken to either engage the dispute resolution provisions of this Agreement or to terminate this Agreement and prepare for dissolution related to the Economic Development Services.

ECONOMIC DEVELOPMENT SERVICES

Ownership, Operation and Maintenance

6. The Administering Municipality shall operate and maintain the assets associated with the Economic Development Services it Administers in good condition and in accordance with Applicable Law.

Administration, Cost Sharing, Oversight and Reporting

7. The Administering Municipality for the Economic Development Services shall be The Municipal Corporation of the Township of Armour.
8. For the purposes of this Agreement, the Administrative Services to be provided by the Administering Municipality are as follows:
 - (a) Operation in compliance with Applicable Law;
 - (b) Staffing, through employees, contractors or agents, as the Administering Municipality deems appropriate within budget restraints, in accordance with its policies and procedures and Applicable Law;
 - (c) Ensure that policies and procedures are in place with respect to procurement, employment, health and safety, asset management, fees and charges, and record retention, all in compliance with Applicable Law;
 - (d) Reporting to and communicating with any government ministry or agency, including but not limited to the Ontario Ministry of the Environment and Climate Change, the Ontario Ministry of Municipal Affairs, the Office of the Fire Marshal of Ontario and the Ontario Ministry of Finance, as may be required by Applicable Law;
 - (e) Maintain financial records and report to the other Member Parties as required by this Agreement with respect to budgets, revenues, expenses, audits and other financial activities; and
 - (f) Reporting, on a monthly basis, in the form required by the Administering Municipality, to the other Member Parties.
9. The Administering Municipality shall not charge any additional fees to the other Member Parties to Administer the Economic Development Services.

BUDGETS AND FINANCIAL REPORTING

10. The Director shall prepare, on an annual basis, a draft operating and a capital budget for the Economic Development Services.
 - (a) Such draft budgets shall be presented at the October ACEDDB Meeting of each calendar year and once reviewed, shall be presented for consideration to each Member Party. Each Member Party shall report to the other Member Parties the outcome of such consideration within ten (10) Business Days of the date of each Member Party's next regular meeting.
 - (b) Based on the comments received the Director shall prepare a final budget proposal and forward it to the other Member Parties by the last Friday in January of each year.
 - (c) Each Member Party shall bring a resolution to the February ACEDDB Meeting indicating whether or not it supports the budget.
 - (d) The yearly budget must receive approval from a majority of the Member Parties before it can be implemented.
 - (e) In the first year this Agreement is in force and effect the Member Parties shall forego clause 11(a), above, and shall simply consider the 2019 budget when the CIINO grant is approved or at their first regular meeting following the commencement date of this Agreement, as the case may be.
11. If a majority of the Member Parties do not agree to a proposed budget, the contributions from all Member Parties to the budget shall not change from the most recently approved budget until a majority of the Member Parties agree to the proposed budget.

12. From the time the annual budget is approved by a majority of the Member Parties, the Administering Municipality, shall provide, every three (3) months thereafter, in writing, a budget to actual report to the ACEDDB.
13. Once the budget is approved by a majority of the Member Parties the following will apply:
 - (a) Any change(s) to the approved budget which would increase the net total of the approved budget shall require the approval of a majority of the Member Parties in order to be implemented. The Member Party requesting such change shall notify the other Member Parties with an explanation of the requested change and shall request that an ACEDDB meeting be held within fifteen (15) Calendar Days of such request.
 - (b) An overspending of the budget does not constitute a change to the budget but shall be reported by the Director to the ACEDDB with an explanation of and reason(s) for the overspending.
14. The Administering Municipality is responsible to ensure that its auditor carries out an audit, on an annual basis, and it shall provide a copy of its audited financial statements to the other Member Parties within ten (10) Business Days after they are placed on an agenda to be considered by the Administering Municipality.

ADMINISTRATION OF COST SHARING

15. The Net Cost of the Economic Development Services shall be shared annually as set out in **Schedule "A"** to this Agreement.
16. The Administering Municipality shall invoice the other Parties quarterly for their share of the Economic Development Services and such invoices are due within thirty (30) Calendar Days.
17. After the annual audit is complete the Administering Municipality shall either invoice or refund the other Member Parties the difference between the budgeted amount paid by each Member Party and the actual amount to be paid as determined by the audit.

INSURANCE

18. During the term of this Agreement, the Administering Municipality shall obtain and maintain in full force and effect, general liability insurance issued by an insurance company authorized by law to carry on business in the Province of Ontario, providing for, without limitation, coverage for personal injury, public liability, environmental liability and property damage. Such policy shall:
 - (a) Have inclusive limits of not less than five million dollars (\$5,000,000.00) for injury, loss or damage resulting from any one occurrence;
 - (b) Name the other parties as an additional insured with respect to any claim arising out of the obligations under this Agreement; and
 - (c) Include a Non-Owned automobile endorsement.
19. During the term of this Agreement, the Administering Municipality shall obtain and maintain in full force and effect, automobile liability insurance in the amount of two million dollars (\$2,000,000.00) for injury, loss or damage resulting from any one occurrence.
20. If the Administering Municipality receives a notice of claim, action, application, order, or any other insurance or legal proceeding, it shall, within five (5) Business Days provide a copy of such to the other Member Parties.

EMERGENCY SITUATIONS

21. From time to time Emergencies may arise and in such circumstances the Member Parties shall cooperate to the best of their abilities with regard to public communication about the impact of the Emergency and the Administering Municipality shall take the lead on the response to the Emergency.

RESOLUTION OF DISPUTES

22. Where a disagreement or dispute arises between any or all of the Member Parties with respect to the interpretation, construction, meaning or effect of this Agreement an ACEDDB Meeting shall be scheduled by the Administering Municipality for the sole purpose of discussing the disagreement or dispute in an attempt to resolve such disagreement or dispute.
23. The Member Parties shall resolve any disagreement or dispute by a majority vote of the Member Parties.

TERMINATION OF AGREEMENT/WITHDRAWAL

24. If any Member Party wishes to withdraw from participation in the shared delivery of Economic Development Services and wishes to terminate the Agreement it shall give such notice in writing, as provided for in section 3 of this Agreement, to the other Member Parties, accompanied by a resolution indicating such decision to withdraw.
25. If notice to terminate this Agreement/withdraw from the shared delivery of Economic Development Services is given, the Member Party giving such notice may reverse such decision within the notice period provided for in section 3 of this Agreement.

DISSOLUTION

26. If one or more of the Member Parties wishes to be removed from the sharing of Economic Development Services such that this Agreement is terminated and the shared Services arrangement is dissolved, in accordance with the provisions of this Agreement, the assets and liabilities shall be distributed in accordance with the provisions set out in **Schedule "B"** to this Agreement.

NOTICE

27. Any notice or communication required or permitted to be given pursuant to this Agreement shall be in writing and shall be deemed to have been properly given when delivered personally, by facsimile transmission, or by electronic mail with the sender's name, address, electronic mail address and telephone number included and confirmation of receipt is provided (which confirmation shall not be unreasonably withheld by any Member Party) as follows:

Township of Perry
Attention: Clerk
1695 Emsdale Road, P.O. Box 70
Emsdale, ON P0A 1J0
Fax: 705-636-5759
Email: info@townshipofperry.ca

Township of Armour
Attention: Clerk
56 Ontario St, P.O. Box 533
Burk's Falls, On P0A 1C0
Fax: 705-382-2068
Email: clerk@armourtownship.ca

Township of Ryerson
Attention: Clerk
28 Midlothian Road
Burk's Falls, ON P0A 1C0
Fax: 705-382-3286
Email: clerk@ryersontownship.ca

Village of Sundridge
Attention: Clerk
110 Main Street, Box 129
Sundridge, ON P0A 1Z0
Fax: 705-384-
Email: admin@sundridge.ca

Chamber of Commerce
Attention:
113B Yonge Street, Box 544
Burk's Falls, ON P0A 1C0
Fax: 705-
Email: almaguinhighlandschamber@gmail.com

Municipality of Magnetawan
Attention: Clerk
4304 Hwy 520, P.O. Box 70
Magnetawan, On P0A 1P0
Fax: 705-387-4875
Email: clerk@magnetawan.ca

Village of Burk's Falls
Attention: Clerk
172 Ontario Street, P.O. Box 160
Burk's Falls, ON P0A 1C0
Fax: 705-382-2273
Email: clerk@burksfalls.ca

Township of Strong
Attention: Clerk
28 Municipal Lane, P.O. Box 1120
Sundridge, ON P0A 1Z0
Fax: 705-384-5892
Email: clerk@strongtownship.com

Village of South River
Attention: Clerk
63 Marie St, P.O. Box 310
South River, ON P0A 1X0
Fax: 705-386-0702
Email: info@southernriverontario.com

Municipality of Powassan
Attention: Clerk
250 Clark St, P.O. Box 250
Powassan, On P0H 1Z0
Fax: 705-724-5533
Email: office@powassan.net

Township of Joly
Attention: Clerk
28 Municipal Lane, P.O. Box 519
Sundridge, ON P0A 1Z0
Fax: 705-384-0845
Email: clerk.administrator@townshipofjoly.com

28. Any notice or communication delivered personally shall be deemed to have been received by the addressee on the day upon which it is delivered. Any notice delivered or sent by facsimile or electronic mail transmission shall be deemed to have been received by the addressee on the next business day after the notice is sent by facsimile or electronic mail transmission. Any Member Party may change its notice information for the purpose of this Agreement by directing a notice in writing of such change to the other Member Parties at the above addresses and thereafter such changed information shall be effective for the purposes hereunder.

FORCE MAJEURE

29. Whenever and to the extent that the Administering Municipality is unable to fulfil, or is delayed or restricted in the fulfilment of, any obligation hereunder in respect of the supply or provision of Economic Development Services because of circumstances beyond its reasonable control, the Administering Municipality shall be relieved from the fulfilment of such obligation so long as such cause continues. In such event the Administering Municipality will immediately notify the Member Parties, and each will work together to communicate with the public and explore options for the provision of the Economic Development Services.

GENERAL PROVISIONS

Severability and Jurisdiction

30. If any provision of this Agreement is determined by a Court of competent jurisdiction to be illegal or beyond the power, jurisdiction, or capacity of any Member Party bound hereby, such provision shall be severed from this Agreement and the remainder of this Agreement shall continue in full force and effect and in such case, the parties agree to negotiate in good faith to amend this Agreement in order to implement the intentions as set out herein. It is agreed and acknowledged by the Member Parties that each is satisfied as to the jurisdiction of each Member Party to enter into this Agreement. The Member Parties agree that they shall not question the jurisdiction of any Member Party to enter into this Agreement nor question the legality of any portion hereof, nor question the legality of any obligation created hereunder and the Member Parties, their successors and assigns are and shall be estopped from contending otherwise in any proceeding before a Court of competent jurisdiction or any administrative tribunal.

Legislative Change

31. References in this Agreement to any legislation (including but not limited to regulations and by-laws) or any provision thereof include such legislation or provision thereof as amended, revised, re-enacted and/or consolidated from time to time and any successor legislation thereto.

Entire Agreement

32. This Agreement constitutes the entire agreement between the Member Parties hereto with respect to the subject matter hereof and supersedes any prior agreements, undertakings, declarations or representations, written or verbal, in respect thereof.

Laws of Ontario

33. This Agreement shall be interpreted under and is governed by the laws of the Province of Ontario.

Headings and Wording

34. The inclusion of headings in this Agreement are for convenience of reference only and shall not affect the construction or interpretation of this Agreement.
35. In this Agreement, unless the context otherwise requires, words importing the singular include the plural and vice versa and words importing gender include all genders.
36. Any section, clause or provision in this Agreement shall be deemed to be severable should it be declared invalid by a court of competent jurisdiction and said severed section, clause or provision shall not be taken to invalidate the remaining provisions of this Agreement.
37. It is agreed that the Member Parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the Member Parties, and no presumption or burden of proof shall arise favouring or disfavouring any Member Party by virtue of the authorship of any of the provisions of this Agreement.
38. This Agreement shall not be modified or amended except with the written consent of a majority of Member Parties and no modification or amendment to this Agreement binds any Member Party unless in writing and executed by the Member Party intended to be bound.
39. No Member Party shall assign or transfer any of the rights, benefits and obligations in or under this Agreement without the prior written consent of the other Member Parties. Any such assignment shall not relieve any Member Party of its obligations herein. This agreement shall be binding upon and enure to the benefit of the parties and their successors and permitted assigns and heirs.
40. No Member Party shall call into question, directly or indirectly, in any proceedings whatsoever, in law or in equity, before any court or before any administrative tribunal, the right of the Member Parties, or any of them, to enter into this Agreement, or the enforceability of any term, agreement, provision, covenant or condition contained in this Agreement, and this clause may be pled as estoppel as against any such Member Party in such proceedings.
41. The Schedules attached hereto which form part of this Agreement are as follows:
- Schedule "A" - Costing Sharing
- Schedule "B" - Dissolution of Assets

IN WITNESS WHEREOF the parties hereto have hereunto executed this Agreement, made and effective as of the ____ day of _____, 2019.

**The Corporation of the
Township of Perry**

Reeve or Mayor

Clerk

**The Corporation of the
Township of Ryerson**

Reeve or Mayor

Clerk

**The Almaguin Highlands
Chamber of Commerce**

Reeve or Mayor

Clerk

**The Corporation of the
Municipality of the
Village of Burk's Falls**

Reeve or Mayor

Clerk

**The Corporation of the
Village of South River**

Reeve or Mayor

Clerk

**The Corporation of the
Township of Joly**

Reeve or Mayor

Clerk

**The Municipal Corporation of
the Township of Armour**

Reeve or Mayor

Clerk

**The Corporation of the
Village of Sundridge**

Reeve or Mayor

Clerk

**The Corporation of the
Municipality of the Magnetawan**

Reeve or Mayor

Clerk

**The Corporation of the
Township of Strong**

Reeve or Mayor

Clerk

**The Corporation of the
Municipality of Powassan**

Reeve or Mayor

Clerk

**SCHEDULE A
COSTING SHARING**

The Net Cost of the Economic Development Services shall be divided equally between the Member Parties except for the Township of Joly which shall contribute one half of a share.

SCHEDULE B

DISSOLUTION OF ASSETS

Upon dissolution of shared Economic Development Services or termination of the Agreement, the assets for the Economic Development Services shall be evaluated and liquidated. The proceeds from the liquidation of the assets shall be distributed to the Member Parties on the same share basis as the cost sharing described in Schedule A.

ALMAGUIN ECONOMIC DEVELOPMENT DEPARTMENT BOARD

TERMS OF REFERENCE

May 7th, 2019.

1. Definitions

"Administering Municipality" is the municipality which has been approved by the Parties to provide management and Administrative services to the ACEDD.

"Almaguin Community Economic Development" (ACED) is the name given to the regional economic development entity formed by the participating Parties.

"Almaguin Community Economic Development Department Board" (ACEDDB), which is referred to as "the Board" in these terms of reference, is a committee composed of all of the Parties who have agreed to participate and fund the Almaguin Community Economic Development (ACED).

"Almaguin Community Economic Development Department (ACEDD) performs the work needed to strengthen the local economy and diversify the municipal tax base. They recruit new businesses, retain existing ones, and assist businesses when they can expand operations locally.

"Approval" means that the approval of the majority of the Parties is required.

"Approved" means that the approval of the majority of the Parties has been received.

"Director of Economic Development" (the Director) is the municipal employee hired to manage the ACEDD.

"Members" are representatives of each party that have a vote on the Board.

"Party(ies)" are the organizations and/or municipalities who have agreed to participate and fund the Almaguin Community Economic Development (ACED).

2. Purpose

The purpose of these terms of reference is to ensure that the Parties to the **ALMAGUIN COMMUNITY ECONOMIC DEVELOPMENT DEPARTMENT BOARD** ("*the Board*") fulfill their legal, ethical and functional responsibilities through leadership, strategic oversight and thorough evaluation of an economic development program and staff activities and performance.

3. Guiding Principles

The principles that guide the Board include a commitment to:

- encourage and facilitate economic growth in the Almaguin Highlands Region on behalf of all stakeholders;
- contribute towards enhancing the quality of life for all Almaguin residents and guests;
- ensure the accessibility of programming to all stakeholders;
- collaborate and steward partnerships across the region to achieve common objectives;
- build strong relationships with all stakeholders, residents and neighboring regions and nurture them through strong, effective communication;
- provide the Almaguin Community Economic Development (ACED) Director with strong strategic leadership and support.

4. Membership

- 4.1 The Board shall be comprised of up to 14 Members, each of whom shall be an elected official, business community representative or community representative and shall have a vote.
- 4.2 Each Member shall be formally appointed by their respective council or board.
- 4.3 Parties may designate a non-voting staff member or community advisor to attend meetings.
- 4.4 In the event that a Member cannot attend a meeting, an alternate appointed by the respective Party may attend in their place. Any permanent replacement of a Member must be communicated in writing to the Director as soon as possible following the replacement.

5. Meetings

- 5.1 All meetings shall be open to the public unless otherwise required or permitted under the Municipal Act.
- 5.2 The Board shall meet at least once per month at a designated location, with public notice to be provided as per the Administering Municipality's policies.
- 5.3 The quorum shall be fifty percent (50%) of Members plus one (1) Member. Quorum shall be present to pass a motion.
- 5.4 At the first meeting of each calendar year, the Members shall elect one Member to act as Board Chair.

The Chair shall be responsible to:

- preside over Board meetings, including but not limited to advancing Board business according to the meeting agenda and calling for votes on Board resolutions;
- encourage and enforce the observance of order and decorum upon Members and guests;
- sign resolutions and minutes.

In the absence of the Chair, the Members shall appoint a Member present to act as Chair for that particular meeting who shall be subject to all normal responsibilities and privileges of the Chair.

- 5.5** The Chair, except where disqualified to vote, may vote on all questions, and when doing so, shall vote last.
- 5.6** The Director shall prepare an agenda and necessary supporting documentation and forward the agenda package to all members in advance of the meetings. The Director shall ensure that minutes are taken and forwarded to each member following each meeting.
- 5.7** Copies of the agenda, draft minutes and approved minutes shall be posted to the Board's website or to an alternate website as approved by the Board.
- 5.8** Members shall arrive at meetings having familiarized themselves with the meeting agenda package and any supporting documents. Members shall also be responsible for bringing back the information to their respective Parties.
- 5.9** Members shall receive no remuneration from the Board.
- 5.10** The Board may, from time to time, invite guest resources to attend a meeting in accordance with the Administrating Municipality's Procedural By-law for delegations.
- 5.11** The Board may establish sub-committees for various topics, issues or proposals as required. The sub-committee must be chaired by a Member and non-voting Members may be included with the approval by the sub-committee Chairperson. Sub-committees shall report to the AEDC through the sub-committee Chairperson. Sub-committees are to operate as an advisory group only.
- 5.12** The Chair or four appointed members of the Board may call for special meetings at their discretion. The Chair shall provide the Director with the reason for the special meeting, and the Director shall provide the required notice to the Parties no less than 48 hours prior to the time of the special meeting.
- 5.13** If a member misses three consecutive meetings without providing sufficient cause for the absences, the Board shall send that Member Party a request to appoint a new member.

5.14 In the event that a meeting must be rescheduled, an alternate date shall be chosen by a majority of the Members. The vote shall be organized and recorded by the Director.

6. Administration

6.1 The Administering Municipality for ACED shall be the Township of Armour.

6.2 The Director of ACEDD will be hired based on a recommendation from the Board.

6.3 The Board will approve the ACEDD yearly work plan and any amendment(s) to the plan.

6.4 The Board shall advise the Administering Municipality in the event there is a concern about the execution of the yearly work plan.

7. Reporting & Responsibilities

7.1 The Board shall be accountable to the Member Parties and shall act in the best interest of the Member Parties and to the benefit of the Almaguin Highlands Region.

7.2 The Director shall prepare an annual budget. The Board shall review the budget and provide a recommendation for Member Parties to adopt the budget. The Director shall circulate the annual budget and Board recommendation to all member Parties for their consideration and approval.

7.3 As part of their ongoing reporting requirements, the Director shall prepare an annual report in time for the first meeting of each calendar year. The Board shall review and accept the annual report prior to its circulation to each Member Party. The report shall, among other things:

- summarize the activities and achievements of the Board over the previous year;
- describe ongoing activities and issues and identify any priorities/concerns;
- outline the Board's primary projects for the upcoming year, including anticipated budgetary needs; and
- project the contribution commitments from the Member Parties.

7.4 If the Board determines that a Member has violated the provisions of their respective Code of Conduct, then the Board may write to that Member Party and request that a new Member be appointed.

8. Conflict of Interest

8.1 Members having a conflict of interest or pecuniary interest, whether real or perceived, in any Board matter, shall declare the conflict in writing at the beginning of the meeting and shall not discuss, vote on the matter or influence the discussion in any way. The Director shall ensure that Conflict of Interest declarations will be held in a public registry.

9. Review and Amendments

- 9.1** The Board may conduct a full or partial review of the Terms of reference as it deems necessary.
- 9.2** Amendments to the Terms of Reference shall be recommended to member parties by the Board and shall come into effect when approval resolutions have been received from a majority of the Member Parties. Should an amendment be required to take immediate effect, the Board may move forward under the direction of the new amendment until it is passed or defeated by Member Parties.

10. Enactment

- 10.1** These Terms of Reference shall come into force and effect when approval resolutions are received from a majority of the Member Parties.



RESOLUTION

2019-007

Be it resolved that the Almaguin Community Economic Development (ACED) ^{Board} Committee accept the ACED Terms of Reference and Agreement for Shared Economic Development Services as PRESENTED / AMENDED and recommend that all partner organizations and municipalities add them to their upcoming council meetings for review and approval.

Regular

MOVED BY:

Kelly E. K.

SECONDED BY:

Jim Bryson JB

CARRIED:

Yes / No

Comments:

Lesley Marshall

From: Maureen Lang
Sent: Thursday, May 30, 2019 9:47 AM
To: Lesley Marshall
Subject: RE: Federal Budget Commits to One-time Doubling of Gas Tax Funds

From: "AMO Communications" <Communicate@amo.on.ca>
Date: May 29, 2019 at 4:50:41 PM EDT
To: pmeisaac@powassan.net
Subject: Federal Budget Commits to One-time Doubling of Gas Tax Funds
Reply-To: Communicate@amo.on.ca

AMO Policy Update not displaying correctly? [View the online version](#) | [Send to a friend](#)
Add Communicate@amo.on.ca to your safe list



Gas Tax Update

May 29, 2019

As part of the 2019 budget, the federal government announced it will top-up the federal Gas Tax Fund with a one-time transfer of \$2.2 billion. Ontario's share is expected to be over \$800 million based on the 2018 allocation. This funding is in addition to your 2019 allocation. The additional one-time amount is expected to be equal to the total amount each municipality received in 2018, i.e., the sum of your July and November 2018 payments. The additional funding must be used in accordance with your current agreement with AMO for the transfer of federal Gas Tax funds.

AMO has worked with municipalities to ensure they are in compliance with the agreement and that funds can be transferred immediately upon receipt from Infrastructure Canada. We will update you as soon as we receive confirmation on the timing of this one-time payment. Payment will be conditional on passing of the budget.

Contact:

Chris VanDooren, AMO Program Manager, cvandooren@amo.on.ca, 416-971-9856 ext. 410

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

DATE OF COUNCIL MTG.	June 7/19
AGENDA ITEM #	13.1

Municipality of Powassan
A/P Preliminary Cheque Run
 (Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT									
3848		MINISTER OF FINANCE - EHT, P.O. BOX 620 (EHT), OSHAWA, ON, L1H 8E9							
PR965	05/07/19	Payroll from 4/20/2019 to 5/4/2019	05/07/19	\$1,217.42	\$1,217.42	10-10-33320	A/P EHT	\$0.00	\$1,972.30
PR967	05/21/19	Payroll from 5/4/2019 to 5/18/2019	05/21/19	\$1,152.52	\$1,152.52	10-10-33320	A/P EHT	\$0.00	\$1,972.30
					\$2,369.94				
8903		OMERS, P.O. BOX 19575 SUITE 1701, SUITE 1701, TORONTO, ON, M7Y 3M1							
PR965	05/07/19	Payroll from 4/20/2019 to 5/4/2019	05/07/19	\$8,888.46	\$8,888.46	10-10-33310	A/P OMERS	\$0.00	(\$7,134.22)
PR967	05/21/19	Payroll from 5/4/2019 to 5/18/2019	05/21/19	\$8,850.76	\$8,850.76	10-10-33310	A/P OMERS	\$0.00	(\$7,134.22)
					\$17,739.22				
9040		WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3							
PR965	05/07/19	Payroll from 4/20/2019 to 5/4/2019	05/07/19	\$1,935.00	\$1,935.00	10-10-33330	A/P WSIB	\$0.00	\$554.24
PR967	05/21/19	Payroll from 5/4/2019 to 5/18/2019	05/21/19	\$1,830.11	\$1,830.11	10-10-33330	A/P WSIB	\$0.00	\$554.24
					\$3,765.11				
9080		RECEIVER GENERAL - PAYROLL DEDUCTIONS, . . .							
PR967	05/21/19	Payroll from 5/4/2019 to 5/18/2019	05/21/19	\$7,030.81	\$7,030.81	10-10-33200	A/P FIT	\$0.00	(\$3,330.46)
PR967	05/21/19	Payroll from 5/4/2019 to 5/18/2019	05/21/19	\$3,194.43	\$3,194.43	10-10-33210	A/P PT	\$0.00	(\$1,606.63)
PR967	05/21/19	Payroll from 5/4/2019 to 5/18/2019	05/21/19	\$2,258.83	\$2,258.83	10-10-33220	A/P EI	\$0.00	(\$1,461.66)
PR967	05/21/19	Payroll from 5/4/2019 to 5/18/2019	05/21/19	\$5,549.46	\$5,549.46	10-10-33230	A/P CPP	\$0.00	(\$2,862.56)
					\$18,033.53				
					\$41,907.80				
					\$41,907.80				

AGENDA ITEM #	15
DATE OF COUNCIL MTG.	June 4/19

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

InvoiceNumber	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT										
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	05/23/19		05/23/19	\$0.00	\$0.00	10-10-61620	NATURAL GAS	\$0.00	\$0.00
6989579	2679147	05/23/19	466 MAIN ST NATURAL GAS-1305	05/23/19	\$459.26	\$459.26	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$62,756.61)
6989579	2679147	05/23/19	GAS @ 250-1742			\$838.69				
10254	CHERYL BARRETT, 26 PRINCE EDWARD DR, NORTH BAY, ON,	05/23/19		05/23/19	\$360.00	\$360.00	10-10-57042	250 CLARK-PROGRAM	\$0.00	(\$9,946.50)
MAY 23 2019	05/23/19	PIE CLASS REGISTRATION				\$360.00				
Total GENERAL GOVERNMENT										
\$2,953.79										
FIRE DEPARTMENT										
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	05/23/19		05/23/19	\$219.42	\$219.42	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$13,595.11)
1173474	3066642	05/23/19	FIRE DEPT.-OPERATIONS			\$0.00	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$13,595.11)
6989579	2679147	05/23/19	MPFD NATURAL GAS - 1305	05/23/19	\$0.00	\$212.46	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$13,595.11)
6989579	2679147	05/23/19	TCFD NATURAL GAS - 2467			\$431.88				
9040	WORKPLACE SAFETY & INSURANCE BOARD, P.O. BOX 4115, STATION A, TORONTO, ON, M5W 2V3	05/22/19		05/22/19	\$877.04	\$877.04	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$13,595.11)
MAY 2019	FIRE	05/22/19	WSIB FIRE DEPT			\$877.04				
10233	LAWRENCE ELECTRICAL SERVICES, 110 KYLE ROAD, CORBELL, ON, P0H 1K0	05/23/19		05/23/19	\$1,185.50	\$1,185.50	10-15-62010	FIRE DEPT.-MAINTENANCE	\$0.00	(\$1,900.54)
1137	05/23/19	NEW LIGHTS IN CHANGE ROOM TC FIRE				\$1,185.50				
10316	SWANA ONTARIO CHAPTER, PO BOX 25057 STONE ROAD, GUELPH, ON, N1G 4T4	05/23/19		05/23/19	\$508.80	\$508.80	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$13,595.11)
397	05/23/19	LANDFILL FIRE TRAINING				\$508.80				
Total FIRE DEPARTMENT										
\$3,003.22										
PUBLIC WORKS										
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	05/23/19		05/23/19	\$215.83	\$215.83	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$6,686.90)
6989579	2679147	05/23/19	PW SHOPS NATURAL GAS - 2330	05/23/19	\$0.00	\$0.00	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$6,686.90)
6989579	2679147	05/23/19	81 KING ST NATURAL GAS - 7337	05/23/19	\$150.44	\$150.44	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$6,686.90)
6989579	2679147	05/23/19	PW SHOPS NATURAL GAS - 1890			\$366.27				
9133	SCOTT TOEBES,	05/23/19		05/23/19	\$571.00	\$571.00	10-20-63040	TRAINING &	\$0.00	(\$2,108.19)
MAY 23 2019	05/23/19	MEALS, CABS, PARKING				\$571.00				
9999	ALLEN HARWOOD,	05/23/19		05/23/19	\$135.00	\$135.00	10-20-63060	PUBLIC WORKS-	\$0.00	(\$15,035.66)
MAY 14 2019	05/23/19	MEDICAL				\$135.00				
10249	TROUT CREEK FEED STORE, 3527 HIGHWAY 522B, TROUT CREEK, ON, P0H 2L0	05/23/19		05/23/19	\$767.02	\$767.02	10-20-63270	ROADSIDE	\$0.00	(\$120.38)
24562	05/23/19	GUIDE RAILS				\$767.02				
Total PUBLIC WORKS										
\$1,839.29										

Municipality of Powassan
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InvoiceNumber Date Description Due Date Invoice Amt Approved Amt Account Number Account Description Budgeted \$ YTD Balance

WATER

9023 UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2 05/23/19 \$21.71 \$21.71 10-30-64530 WATER DISTRIBUTION- \$0.00 (\$9,274.52)
 6989579 2679147 05/23/19 34 MCRAE DR NATURAL GAS - 7940 \$21.71

Total WATER

\$21.71

SEWER

9023 UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2 05/23/19 \$30.79 \$30.79 10-40-64110 SEWER PUMPHOUSE- \$0.00 (\$3,794.93)
 6989579 2679147 05/23/19 SEWER PUMPHOUSE NATURAL GAS - 9269 \$30.79

Total SEWER

\$30.79

BUILDING DEPARTMENT

9684 MARK MARTIN, RR # 1, HWY 534 # 5046, NIPISSING, ON, P0H 1W0 05/23/19 \$137.70 \$137.70 10-45-62710 BUILDING INSPECTOR- \$0.00 (\$1,172.38)
 APRIL 2019 05/23/19 CELL PHONE AND MILEAGE \$150.00 \$150.00 10-45-62710 BUILDING INSPECTOR- \$0.00 (\$1,172.38)
 MAY 21 2019 05/23/19 LAND USE PLANNING \$287.70

Total BUILDING DEPARTMENT

\$287.70

PROTECTION TO PERSONS & PROPERTY

8855 MINISTER OF FINANCE - OPP, 33 KING ST W, PO BOX 647, OSHAWA, ON, L1H 8X3 05/23/19 \$43,331.00 \$43,331.00 10-50-62500 POLICING-OPP \$0.00 (\$215,954.99)
 111305191249081 05/23/19 MONTHLY POLICING \$43,331.00

9962 BENJAMIN MOUSSEAU, P.O. BOX 662, POWASSAN, ON, P0H1Z0 05/23/19 \$409.00 \$409.00 10-50-62580 BY-LAW ENFORCEMENT \$0.00 (\$2,129.36)
 MAY 21 2019 05/23/19 CAMBRIAN COLLEGE AND MEALS \$409.00

Total PROTECTION TO PERSONS & PROPERTY

\$43,740.00

RECREATION

9023 UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2 05/23/19 \$21.00 \$21.00 10-55-67110 POOL-MATERIAL & \$0.00 (\$727.22)
 6989579 2679147 05/23/19 POOL NATURAL GAS - 1355 \$132.43 \$132.43 10-55-67410 SHCC-MATS/SUPPLIES \$0.00 (\$1,875.57)
 6989579 2679147 05/23/19 SHCC NATURAL GAS - 1465 \$153.43

Total RECREATION

\$153.43

HISTORICAL & CULTURE

9023 UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2 05/23/19 \$0.00 \$0.00 10-65-66010 GOLDEN SUNSHINE \$0.00 \$0.00
 6989579 2679147 05/23/19 SUNSHINE HALL NATATURAL GAS- 3412 \$329.34 \$329.34 10-65-67680 POWASSAN LEGION \$0.00 (\$14,882.76)
 6989579 2679147 05/23/19 LEGION NATURAL GAS-1423 \$329.34

Total HISTORICAL & CULTURE

\$329.34

Municipality of Powassan
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Vendor	InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
TROUT CREEK COMMUNITY CENTRE										
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	05/23/19		05/23/19	\$347.09	\$347.09	10-75-61620	NATURAL GAS	\$0.00	(\$3,348.77)
6989579	2679147 05/23/19 TCCC NATURAL GAS-0700				\$347.09					
Total TROUT CREEK COMMUNITY CENTRE										
SPORTSPLEX										
8840	METAL-AIR MECHANICAL SYSTEMS, 2828 BELISLE DR, PO BOX 94, VAL CARON, ON, P3N 1N6	05/23/19		05/23/19	\$13,280.70	\$13,280.70	10-80-61940	EQUIPMENT-REPAIRS &	\$0.00	(\$5,953.20)
137735	05/23/19 COMPRESSOR REPAIRS									
9023	UNION GAS, PO BOX 4001 STN A, TORONTO, ON, M5W 0G2	05/23/19		05/23/19	\$818.57	\$818.57	10-80-61620	NATURAL GAS	\$0.00	(\$9,866.53)
6989579	2679147 05/23/19 SPORTSPLEX NATURAL GAS (B) - 1337				\$226.50	\$226.50	10-80-61620	NATURAL GAS	\$0.00	(\$9,866.53)
6989579	2679147 05/23/19 SPORTSPLEX NATURAL GAS (A) - 1336				\$1,045.07					
9354	PENNEY & COMPANY, BOX 87, POWASSAN, ON, P0H 1Z0	05/23/19		05/23/19	\$147.55	\$147.55	10-80-61983	SPORTSPLEX	\$0.00	(\$538.60)
8794	05/23/19 BANNER									
Total SPORTSPLEX										
Total Bills To Pay: \$67,179.68										

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Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
GENERAL GOVERNMENT										
8786	HEALTH SCIENCES NORTH FOUNDATION, HEALTH SCIENCES NORTH, 41 RAMSEY LAKE ROAD, SUDBURY, ON, P3E 5J1	05/28/19	HEART AND SOUL PLEDGES	05/28/19	\$2,131.62	\$2,131.62	10-10-33000	A/P TRADE	\$0.00	(\$94,336.04)
MAY 15 2019		05/28/19	HEART AND SOUL PLEDGES	05/28/19	\$2,044.38	\$2,044.38	10-10-33000	A/P TRADE	\$0.00	(\$94,336.04)
MAY 15 2019 2		05/28/19	HEART AND SOUL CAMPAIGN	05/28/19	\$2,044.38	\$2,044.38	10-10-33000	A/P TRADE	\$0.00	(\$94,336.04)
						\$4,176.00				
8807	JIM'S LOCKSMITHING, 36 LAKESHORE DR., NORTH BAY, ON, P1A2A3	05/28/19	WEST ENTRANCE DOOR REPAIR	05/28/19	\$73.27	\$73.27	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$64,989.14)
40707		05/28/19	WEST ENTRANCE DOOR REPAIR	05/28/19	\$73.27	\$73.27	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$64,989.14)
						\$127.22				
8835	MAUREEN LANG,, TROUT CREEK, ON, P0H 2L0	05/28/19	MILEAGE AMCTO TRAINING	05/28/19	\$88.70	\$88.70	10-10-61530	CONVENTION/TRAINING	\$0.00	(\$5,192.57)
MAY 28 2019		05/28/19	MILEAGE AMCTO TRAINING	05/28/19	\$88.70	\$88.70	10-10-61530	CONVENTION/TRAINING	\$0.00	(\$5,192.57)
						\$98.50				
8890	NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1	05/23/19	MAT RENTALS	05/23/19	\$54.03	\$54.03	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$64,989.14)
101276		05/23/19	MAT RENTALS	05/23/19	\$54.03	\$54.03	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$64,989.14)
						\$61.93				
8940	PRICE ADVERTISING INC, 215 ALLISON'S POINT RD, HUNTSVILLE, ON, P1H 1B5	05/24/19	BILLBOARDS	05/24/19	\$2,747.52	\$2,747.52	10-10-68410	BIA-MAT/SUPPLIES	\$0.00	(\$5,951.07)
12-049		05/24/19	BILLBOARDS	05/24/19	\$2,747.52	\$2,747.52	10-10-68410	BIA-MAT/SUPPLIES	\$0.00	(\$5,951.07)
						\$3,051.00				
8945	PURULATOR COURIER LIMITED, P.O. BOX 4800 STATION MAIN, CONCORD, ON, L4K 0K1	05/23/19	SHIPPING	05/23/19	\$47.87	\$47.87	10-10-61600	POSTAGE/COURIER/COPI	\$0.00	(\$11,493.90)
441381455		05/23/19	SHIPPING	05/23/19	\$47.87	\$47.87	10-10-61600	POSTAGE/COURIER/COPI	\$0.00	(\$11,493.90)
						\$53.16				
9026	USTI CANADA INC., C/O LOCKBOX #918500, PO BOX 4090 STN A, TORONTO, ON, M5W0E9	05/23/19	ANNUAL COMPUTER SOFTWARE	05/23/19	\$10,274.24	\$10,274.24	10-10-61570	COMPUTERS	\$0.00	(\$31,282.26)
741785		05/23/19	ANNUAL COMPUTER SOFTWARE	05/23/19	\$10,274.24	\$10,274.24	10-10-61570	COMPUTERS	\$0.00	(\$31,282.26)
						\$11,409.09				
9106	POWASSAN DISTRICT FOOD BANK, POWASSAN, ON, P0H 1Z0	05/23/19	ART CLASS INTERED IN CASH REGISTER	05/23/19	\$60.00	\$60.00	10-10-57042	250 CLARK-PROGRAM	\$0.00	(\$9,526.50)
MAY 23 2019		05/23/19	ART CLASS INTERED IN CASH REGISTER	05/23/19	\$60.00	\$60.00	10-10-57042	250 CLARK-PROGRAM	\$0.00	(\$9,526.50)
						\$60.00				
9176	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	05/23/19	CLARK-BUILDING EXPENSE	05/23/19	\$192.84	\$192.84	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$64,989.14)
9318685		05/23/19	CLARK-BUILDING EXPENSE	05/23/19	\$192.84	\$192.84	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$64,989.14)
						\$282.15				
9374	KRAUSE FARMS FOOD & FEED, 357 CLARK STREET, BOX 159, POWASSAN, ON, P0H 1Z0	05/28/19	SNOW WHITE	05/28/19	\$12.77	\$12.77	10-10-61055	FESTIVAL'S	\$0.00	(\$153.78)
10097		05/28/19	SNOW WHITE	05/28/19	\$12.77	\$12.77	10-10-61055	FESTIVAL'S	\$0.00	(\$153.78)
						\$14.18				
9633	PURDON'S HEATING & ELECTRICAL INC, 487 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0	05/28/19	TOILET REPAIRS	05/28/19	\$102.72	\$102.72	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$64,989.14)
17344		05/28/19	TOILET REPAIRS	05/28/19	\$895.49	\$895.49	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$64,989.14)
17369		05/28/19	DRAIN REPAIRS	05/28/19	\$96.67	\$96.67	10-10-61757	FITNESS CENTRE@250	\$0.00	(\$3,142.03)
17349		05/28/19	A/C INSPECTION	05/28/19	\$96.67	\$96.67	10-10-61757	FITNESS CENTRE@250	\$0.00	(\$3,142.03)
						\$1,439.96				
						\$12.81				
9809	RILEY GEISLER, 97 PARK LINE, POWASSAN, ON, P0H 1Z0	05/28/19	PLANTER BOXES	05/28/19	\$1,400.00	\$1,400.00	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$64,989.14)
05		05/28/19	PLANTER BOXES	05/28/19	\$1,400.00	\$1,400.00	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$64,989.14)

Municipality of Powassan
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(Council Approval Report)

InvoiceNumber Date Description Due Date Invoice Amt Approved Amt Account Number Account Description Budgeted \$ YTD Balance

9926 AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3T2 05/28/19 \$496.49 \$496.49 10-10-61753 250 CLARK-BUILDING \$0.00 (\$64,989.14)

422410- TELECOM @ 250 CLARK 05/28/19 \$496.49 \$496.49 10-10-61753 250 CLARK-BUILDING \$0.00 (\$64,989.14)

10061 MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2L4P4 05/28/19 \$75.24 \$75.24 10-10-24600 A/R LIBRARY BOARD \$0.00 (\$25,030.01)

MAY 23 2019 05/28/19 LIBRARY LIFE/DISABILITY INS 05/28/19 \$476.58 \$476.58 10-10-61510 BENEFITS \$0.00 (\$10,091.99)

MAY 23 2019 05/28/19 OFFICE LIFE/DISABILITY INS. 05/28/19 \$551.82 \$551.82 10-10-61510 BENEFITS \$0.00 (\$10,091.99)

10063 POSTMEDIA NETWORK INC, P.O. BOX 7400, LONDON, ON, N5Y4X3 05/28/19 \$424.08 \$424.08 10-10-61050 ADVERTISING \$0.00 (\$203.52)

10082 BRAD'S JANITORIAL SERVICES, 2059 MAPLE HILL RD, POWASSAN, ON, P0H1Z0 05/23/19 \$1,526.40 \$1,526.40 10-10-61753 250 CLARK-BUILDING \$0.00 (\$64,989.14)

608927 05/23/19 250 CLARK CLEANING 05/23/19 \$1,695.00 \$1,695.00 10-10-61753 250 CLARK-BUILDING \$0.00 (\$64,989.14)

10135 GREG WILCOX, 432 QUELLETTE ROAD, CORBELL, ON, P0H1K0 05/28/19 \$1,162.55 \$1,162.55 10-10-61753 250 CLARK-BUILDING \$0.00 (\$64,989.14)

19-01 05/28/19 PAINT MEETING ROOMS 05/28/19 \$1,290.96 \$1,290.96 10-10-61753 250 CLARK-BUILDING \$0.00 (\$64,989.14)

10317 ALL SEASON MOBILE WASH, P.O. BOX 1408 STATION MAIN, NORTH BAY, ON, 05/28/19 \$470.13 \$470.13 10-10-61753 250 CLARK-BUILDING \$0.00 (\$64,989.14)

21084 05/28/19 CAMERA INSPECTION ON SEWER LINE 05/28/19 \$522.06 \$522.06 10-10-61753 250 CLARK-BUILDING \$0.00 (\$64,989.14)

Total GENERAL GOVERNMENT \$32,575.58

FIRE DEPARTMENT

8664 POWASSAN, ON, P0H 1Z0 05/28/19 dental 05/28/19 \$171.00 \$171.00 10-15-61510 BENEFITS \$0.00 (\$1,491.74)

may 28 2019 05/28/19 dental 05/28/19 \$171.00 \$171.00 10-15-61510 BENEFITS \$0.00 (\$1,491.74)

8732 DEPENDABLE TRUCK AND TANK LTD, 275 CLARENCE STREET, BRAMPTON, ON, L6W 3R3 05/23/19 1.5 BODY ONLY 05/23/19 \$234.94 \$234.94 10-15-62040 FIRE DEPT.-EQUIPMENT \$0.00 (\$4,890.54)

FE1278 05/23/19 MESH STRAINER 05/23/19 \$367.35 \$367.35 10-15-62040 FIRE DEPT.-EQUIPMENT \$0.00 (\$4,890.54)

FE1897 05/23/19 MESH STRAINER 05/23/19 \$602.29 \$602.29 10-15-62040 FIRE DEPT.-EQUIPMENT \$0.00 (\$4,890.54)

8792 HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3 05/28/19 05/28/19 \$121.24 \$121.24 10-15-62020 FIRE DEPT.-OPERATIONS \$0.00 (\$15,476.30)

200095870926 519 05/28/19 FIRE DEPT.-OPERATIONS 05/28/19 \$121.24 \$121.24 10-15-62020 FIRE DEPT.-OPERATIONS \$0.00 (\$15,476.30)

8890 NORTH BAY MAT RENTAL, BOX 462, NORTH BAY, ON, P1B 8J1 05/23/19 05/23/19 \$17.55 \$17.55 10-15-62010 FIRE DEPT.-MAINTENANCE \$0.00 (\$3,103.59)

101277 05/23/19 MAT RENTAL 05/23/19 \$17.55 \$17.55 10-15-62010 FIRE DEPT.-MAINTENANCE \$0.00 (\$3,103.59)

9059 BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7 05/23/19 05/23/19 \$33.49 \$33.49 10-15-62020 FIRE DEPT.-OPERATIONS \$0.00 (\$15,476.30)

7057246880 519 05/23/19 FIRE DEPT.-OPERATIONS 05/23/19 \$33.49 \$33.49 10-15-62020 FIRE DEPT.-OPERATIONS \$0.00 (\$15,476.30)

9378 BEATTY PRINTING, 661 CASSELLS STREET, NORTH BAY, ON, P1B 4A1 05/28/19 05/28/19 \$213.70 \$213.70 10-15-62020 FIRE DEPT.-OPERATIONS \$0.00 (\$15,476.30)

45575 05/28/19 FIRE PERMITS 05/28/19 \$213.70 \$213.70 10-15-62020 FIRE DEPT.-OPERATIONS \$0.00 (\$15,476.30)

9677 MAPLE HILL CONSTRUCTION, 1717 MAPLEHILL RD, POWASSAN, ON, P0H 1Z0 05/28/19 05/28/19 \$116.01 \$116.01 10-15-62010 FIRE DEPT.-MAINTENANCE \$0.00 (\$3,103.59)

94259 05/28/19 REPAIR ROOF TC HALL 05/28/19 \$116.01 \$116.01 10-15-62010 FIRE DEPT.-MAINTENANCE \$0.00 (\$3,103.59)

Municipality of Powassan
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(Council Approval Report)
 InvoiceNumber: 10061, Date: MAY 23 2019, Description: MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4, Due Date: 05/28/19, Invoice Amt: \$54.46, Approved Amt: \$54.46, Account Number: 10-15-61510, Account Description: BENEFITS, Budgeted \$: \$0.00, YTD Balance: (\$1,491.74)

Total FIRE DEPARTMENT

PUBLIC WORKS

8783 HAMELIN'S TURF EQUIPMENT, 24 LOOKOUT HEIGHTS PLACE, NORTH BAY, ON, P1C 1A2, 05/28/19 STONE PADDLE ATTACHMENT ECHO, 05/28/19, \$1,091.88, 10-20-63760, OTHER EQUIPMENT-, \$0.00, (\$72.71)

8792 HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3, 20003148485 519 05/28/19 PUBLIC WORKS BLDGS UTILITIES, 05/28/19, \$139.23, 10-20-63062, PUBLIC WORKS BLDGS, \$0.00, (\$7,053.17)
 200068996361 519 05/28/19 PUBLIC WORKS BLDGS UTILITIES, 05/28/19, \$28.13, 10-20-63062, PUBLIC WORKS BLDGS, \$0.00, (\$7,053.17)
 200118558926 519 05/28/19 PUBLIC WORKS BLDGS UTILITIES, 05/28/19, \$98.09, 10-20-63062, PUBLIC WORKS BLDGS, \$0.00, (\$7,053.17)

8799 J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, P0H 1Z0, 16679 05/28/19 GRADER REPAIRS, 05/28/19, \$2,407.28, 10-20-63660, 99 GRADER-, \$0.00, (\$11,442.91)
 16706 05/28/19 DUMP BOX REPAIRS, 05/28/19, \$166.23, 10-20-63780, 2014 FREIGHTLINER-, \$0.00, (\$892.29)
 71872 05/28/19 PLOW PIN, 05/28/19, \$85.87, 10-20-63780, 2014 FREIGHTLINER-, \$0.00, (\$992.29)

JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1

8806 522758 05/28/19 FUEL FOR 2014 FREIGHTLINER, 05/28/19, \$200.00, 10-20-63505, 2014 FREIGHTLINER-, \$0.00, (\$5,140.32)
 523220 05/28/19 FUEL FOR 2014 FREIGHTLINER, 05/28/19, \$181.00, 10-20-63505, 2014 FREIGHTLINER-, \$0.00, (\$5,140.32)
 522758 05/28/19 FUEL FOR 2011 FREIGHTLINER, 05/28/19, \$200.00, 10-20-63520, 2011 FREIGHTLINER-, \$0.00, (\$6,730.63)
 523220 05/28/19 FUEL FOR 2011 FREIGHTLINER, 05/28/19, \$181.00, 10-20-63520, 2011 FREIGHTLINER-, \$0.00, (\$6,730.63)
 522760 05/28/19 2014 CHEV FUEL, 05/28/19, \$232.42, 10-20-63540, 2014 GMC-, \$0.00, (\$2,636.13)
 523218 05/28/19 2014 CHEV FUEL, 05/28/19, \$82.83, 10-20-63540, 2014 GMC-, \$0.00, (\$2,636.13)
 522758 05/28/19 FUEL FOR 2013 FREIGHTLINER, 05/28/19, \$200.01, 10-20-63560, 2013 FREIGHTLINER, \$0.00, (\$9,956.92)
 523220 05/28/19 FUEL FOR 2013 FREIGHTLINER, 05/28/19, \$181.01, 10-20-63560, 2013 FREIGHTLINER, \$0.00, (\$9,956.92)
 522760 05/28/19 F150 FUEL, 05/28/19, \$232.42, 10-20-63580, 2009 FORD 1/2 TON-, \$0.00, (\$1,270.98)
 523218 05/28/19 F150 FUEL, 05/28/19, \$82.83, 10-20-63580, 2009 FORD 1/2 TON-, \$0.00, (\$1,270.98)
 522760 05/28/19 CHEV TRUCK FUEL, 05/28/19, \$232.42, 10-20-63600, 2015 GMC-, \$0.00, (\$1,879.89)
 523218 05/28/19 CHEV TRUCK FUEL, 05/28/19, \$82.83, 10-20-63600, 2015 GMC-, \$0.00, (\$1,879.89)
 522759 05/28/19 FUEL FOR 710 BACKHOE, 05/28/19, \$101.32, 10-20-63620, 710 BACKHOE-, \$0.00, (\$1,785.73)
 523219 05/28/19 FUEL FOR 710 BACKHOE, 05/28/19, \$76.62, 10-20-63620, 710 BACKHOE-, \$0.00, (\$1,785.73)
 522759 05/28/19 FUEL FOR 710 BACKHOE, 05/28/19, \$101.32, 10-20-63620, 710 BACKHOE-, \$0.00, (\$1,785.73)
 523219 05/28/19 FUEL FOR 710 BACKHOE, 05/28/19, \$76.62, 10-20-63620, 710 BACKHOE-, \$0.00, (\$1,785.73)
 522759 05/28/19 CAT420 FUEL, 05/28/19, \$303.95, 10-20-63626, BACKHOE CAT420, \$0.00, (\$6,682.76)
 523219 05/28/19 CAT420 FUEL, 05/28/19, \$229.87, 10-20-63626, BACKHOE CAT420, \$0.00, (\$6,682.76)
 522759 05/28/19 FUEL FOR 96 BACKHOE, 05/28/19, \$101.32, 10-20-63640, 96 BACKHOE-, \$0.00, (\$1,137.00)
 523219 05/28/19 FUEL FOR 96 BACKHOE, 05/28/19, \$76.62, 10-20-63640, 96 BACKHOE-, \$0.00, (\$1,137.00)
 522759 05/28/19 FUEL FOR GRADER, 05/28/19, \$506.60, 10-20-63660, 99 GRADER-, \$0.00, (\$11,442.91)
 523219 05/28/19 FUEL FOR GRADER, 05/28/19, \$383.12, 10-20-63660, 99 GRADER-, \$0.00, (\$11,442.91)
 522760 05/28/19 LAWN EQUIPMENT-MATSUPPLIES, 05/28/19, \$77.46, 10-20-63740, LAWN EQUIPMENT-, \$0.00, (\$418.50)
 523218 05/28/19 LAWN EQUIPMENT-MATSUPPLIES, 05/28/19, \$27.62, 10-20-63740, LAWN EQUIPMENT-, \$0.00, (\$418.50)

NORTHERN UNIFORM SERVICE, 2230 ALGONQUIN ROAD, SUDBURY, ON, P3E 4Z6

8897 220168 05/28/19 PW UNIFORM RENTALS, 05/28/19, \$225.01, 10-20-63060, PUBLIC WORKS-, \$0.00, (\$16,080.25)
 224190 05/23/19 PW UNIFORM RENTALS, 05/23/19, \$225.01, 10-20-63060, PUBLIC WORKS-, \$0.00, (\$16,080.25)
 227740 05/23/19 PW UNIFORM RENTALS, 05/23/19, \$225.01, 10-20-63060, PUBLIC WORKS-, \$0.00, (\$16,080.25)

\$675.03

\$3,973.27

Municipality of Powassan
A/P Preliminary Cheque Run

(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8912	05/23/19	OSHELL'S VALU-MART, P.O. BOX 322, POWASSAN, ON, P0H 1Z0	05/23/19	\$20.39	\$20.39	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$562.65)
24947	05/23/19	CREAM, AND SUPPLIES			\$20.39				
8977	05/28/19	SEPTIVAC SERVICE LTD., P.O. BOX 750, CALLANDER, ON, P0H 1H0	05/28/19	\$184.61	\$184.61	10-20-63060	PUBLIC WORKS-	\$0.00	(\$16,080.25)
2235	05/28/19	SEPTIC PUMP OUT	05/28/19	\$184.61	\$184.61	10-20-63060	PUBLIC WORKS-	\$0.00	(\$16,080.25)
2239	05/28/19	SEPTIC PUMP OUT	05/28/19	\$0.00	\$0.00	10-20-63060	PUBLIC WORKS-	\$0.00	(\$16,080.25)
2239	05/28/19	PUBLIC WORKS-MATERIAL & SUPPLIES	05/28/19	\$3.19	\$3.19	10-20-63060	PUBLIC WORKS-	\$0.00	(\$16,080.25)
2243	05/28/19	HST nonrecoverable	05/28/19	\$0.00	\$0.00	10-20-63060	PUBLIC WORKS-	\$0.00	(\$16,080.25)
2243	05/28/19	PUBLIC WORKS-MATERIAL & SUPPLIES	05/28/19	\$181.42	\$181.42	10-20-63062	PUBLIC WORKS BLDGS	\$0.00	(\$7,053.17)
2243	05/28/19	SEPTIC PUMP OUT			\$553.83				
9059	05/23/19	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	05/23/19	\$91.50	\$91.50	10-20-63060	PUBLIC WORKS-	\$0.00	(\$16,080.25)
7057243532	05/23/19	PW GARAGE PHONE			\$91.50				
9662	05/28/19	DUNCOR ENTERPRISES INC, 101 BIG BAY POINT ROAD, BARRIE, ON, L4N 8M5	05/28/19	\$17,146.56	\$17,146.56	10-20-63420	WINTER CONTROL-	\$0.00	(\$7,288.42)
2019028	05/28/19	STREET SWEEPING			\$17,146.56				
9669	05/23/19	SERVICE ONE MUFFLERS, 400D KIRKPATRICK ST, NORTH BAY, ON, P1B 8G5	05/23/19	\$238.21	\$238.21	10-20-63060	PUBLIC WORKS-	\$0.00	(\$16,080.25)
53140	05/23/19	EXHAUST FLUID,			\$238.21				
9688	05/28/19	MUNICIPALITY OF EAST FERRIS, 390 HIGHWAY 94, P.O. BOX 85, CORBELL, ON, P0H 1K0	05/28/19	\$2,309.70	\$2,309.70	10-20-63895	CAPITAL-GAS TAX	\$0.00	\$0.00
615	05/28/19	MAIN ST ENGINEERING			\$2,309.70				
9712	05/23/19	CURRIE TRUCK CENTRE, BOX 20150, BARRIE, ON, L4M 6E9	05/23/19	\$60.93	\$60.93	10-20-63060	PUBLIC WORKS-	\$0.00	(\$16,080.25)
443460P	05/23/19	GLOVES			\$60.93				
9758	05/23/19	BELL TV, P.O. BOX 3250, STATION DON MILLS, NORTH YORK, ON, M3C 4C9	05/23/19	\$68.93	\$68.93	10-20-63060	PUBLIC WORKS-	\$0.00	(\$16,080.25)
845520062011066	05/23/19	PUBLIC WORKS-MATERIAL & SUPPLIES			\$68.93				
10061	05/28/19	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	05/28/19	\$297.94	\$297.94	10-20-63050	PUBLIC WORKS-	\$0.00	(\$10,275.79)
MAY 23 2019	05/28/19	PW LIFE/DISABILITY INS.			\$297.94				
10089	05/28/19	HELIX, P.O. BOX 343, CALLANDER, ON, P0H1H0	05/28/19	\$1,615.64	\$1,615.64	10-20-63070	PUBLIC WORKS-SAFETY	\$0.00	\$0.00
9978	05/28/19	SAFETY CLOTHING			\$608.91				(\$7,397.95)
9957	05/28/19	CHEST WADERS AND FLASHING LIGHTS			\$2,224.55				
10280	05/28/19	CRD CREIGHTON, 2222 DREW ROAD, MISSISSAUGA, ON,	05/28/19	\$1,896.56	\$1,896.56	10-20-63660	99 GRADER-	\$0.00	(\$11,442.91)
181870	05/28/19	BLADES			\$374.65				(\$11,442.91)
S177263	05/28/19	PLOW BRACKET			\$2,271.21				
Total PUBLIC WORKS									\$33,948.76

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Municipality of Powassan
A/P Preliminary Cheque Run
 (Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
ENVIRONMENT									
8751	05/28/19	EVAN HUGHES EXCAVATING, 118 HIGHWAY 534, POWASSAN ON, POH 1Z0	05/28/19	\$4,127.02	\$4,127.02	10-25-64910	LANDFILL SITE-	\$0.00	(\$6,357.90)
3737	05/28/19	COMPACTOR RENTAL AND GRAVEL			\$4,127.02				
8792	05/28/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	05/28/19	\$41.11	\$41.11	10-25-64910	LANDFILL SITE-	\$0.00	(\$6,357.90)
200051438461	05/28/19	LANDFILL SITE-MATS/SUPPLIES HYDRO			\$41.11				
8806	05/28/19	JIM MOORE PETROLEUM, 66 GIBSON STREET, P.O. BOX 508, NORTH BAY, ON, P1B 8J1	05/28/19	\$200.00	\$200.00	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$6,718.06)
522758	05/28/19	FUEL FOR GARBAGE TRUCK			\$181.00	10-25-64830	GARBAGE VEHICLE	\$0.00	(\$6,718.06)
523220	05/28/19	FUEL FOR GARBAGE TRUCK			\$181.00				
8807	05/28/19	JIM'S LOCKSMITHING, 36 LAKESHORE DR., NORTH BAY, ON, P1A2A3	05/28/19	\$415.18	\$415.18	10-25-64860	LANDFILL CAPITAL	\$0.00	\$0.00
1064	05/28/19	NEW LOCKS			\$415.18				
8941	05/28/19	PRICE SIGNS & DECALS, 1210 MAIN ST WEST, NORTH BAY, ON, P1B 2W6	05/28/19	\$59.02	\$59.02	10-25-64860	LANDFILL CAPITAL	\$0.00	\$0.00
17109	05/28/19	BEAR IN AREA SIGN			\$59.02				
10061	05/28/19	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	05/28/19	\$82.36	\$82.36	10-25-61510	BENEFITS GARBAGE	\$0.00	(\$2,806.24)
MAY 23 2019		landfill and garbage benefits			\$82.36				
10089	05/28/19	HELIX, P.O. BOX 343, CALLANDER, ON, P0H1H0	05/28/19	\$349.98	\$349.98	10-25-64910	LANDFILL SITE-	\$0.00	(\$6,357.90)
9998	05/28/19	SIGNS			\$349.98				
Total ENVIRONMENT \$5,455.67									
WATER									
8792	05/28/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	05/28/19	\$74.06	\$74.06	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$10,631.50)
200025335054	05/28/19	WATER DISTRIBUTION-MATS/SUPPLIES			\$74.06				
8907	05/23/19	ONTARIO CLEAN WATER AGENCY, WATER PARK PLACE, 1 YONGE STREET, SUITE 1700, TORONTO, ON, M5E 1E5	05/23/19	\$1,335.27	\$1,335.27	10-30-64530	WATER DISTRIBUTION-	\$0.00	(\$10,631.50)
113174	05/23/19	WATER COMPLAINT, MISC REPAIRS			\$1,335.27				
9059	05/23/19	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	05/23/19	\$44.39	\$44.39	10-30-64510	WATER PUMPHOUSE-	\$0.00	(\$24,644.59)
7057243319	05/23/19	WATER PUMP HOUSE PHONE			\$44.39				
Total WATER \$1,453.72									
SEWER									
8799	05/28/19	J & J EQUIPMENT REPAIR, 84 CHISWICK LINE, RR # 1, POWASSAN, ON, POH 1Z0	05/28/19	\$393.40	\$393.40	10-40-64110	SEWER PUMPHOUSE-	\$0.00	(\$6,432.75)
16653	05/28/19	SEWAGE PUMP HOUSE GENERATOR			\$393.40				

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
8907	05/23/19	ONTARIO CLEAN WATER AGENCY, WATER PARK PLACE, 1 YONGE STREET, SUITE 1700, TORONTO, ON, M5E 1E5	05/23/19	\$2,607.03	\$2,607.03	10-40-64110	SEWER PUMPHOUSE-	\$0.00	(\$6,432.75)
113165	05/23/19	HI WATER ALARMS AT CLARK	05/23/19	\$2,607.03					

Total SEWER

\$3,000.43

BUILDING DEPARTMENT

10061	MAY 23 2019	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	05/28/19	\$123.00	\$123.00	10-45-62700	BUILDING INSPECTOR	\$0.00	(\$2,952.80)
		BUILDING INSPECTOR LIFE/DISABILITY INS.		\$123.00					

Total BUILDING DEPARTMENT

\$123.00

PROTECTION TO PERSONS & PROPERTY

9779	MAY 10 2019	SUSANNE PHILLIPS, 201 VALLEY VIEW DR E, POWASSAN, ON, P0H 1Z0	05/28/19	\$31.00	\$31.00	10-50-62555	911 COSTS	\$0.00	(\$76.05)
		MILEAGE TO SEE MORE		\$31.00					

Total PROTECTION TO PERSONS & PROPERTY

\$31.00

RECREATION

8792	200096240842	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	05/28/19	\$131.11	\$131.11	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$2,045.32)
		SHCC-MAT/SUPPLIES HYDRO		\$131.11					

9059	7057245689	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	05/23/19	\$37.32	\$37.32	10-55-67410	SHCC-MAT/SUPPLIES	\$0.00	(\$2,045.32)
		SHCC MONTHLY PHONE BILL		\$37.32					

Total RECREATION

\$168.43

HEALTH SERVICES

8786	MAY 15 2019	HEALTH SCIENCES NORTH FOUNDATION, HEALTH SCIENCES NORTH, 41 RAMSEY LAKE ROAD, SUDBURY, ON, P3E 5J1	05/28/19	\$710.54	\$710.54	10-60-65360	SUDBURY HEALTH	\$0.00	\$0.00
		HEART AND SOUL PLEDGES		\$710.54					
	MAY 15 2019	HEART AND SOUL CAMPAIGN	05/28/19	\$681.46	\$681.46	10-60-65360	SUDBURY HEALTH	\$0.00	\$0.00

Total HEALTH SERVICES

\$1,392.00

HISTORICAL & CULTURE

8925	MAY 28 2019	POWASSAN & DIST. UNION LIBRARY, BOX 160, POWASSAN, ON, P0H 1Z0	05/28/19	\$48,018.00	\$48,018.00	10-65-67800	LIBRARY LEVY	\$0.00	(\$15,000.00)
		BAL OF 1ST AND 2ND INSTALL		\$48,018.00					

8954	109550013140739	RELIANCE HOME COMFORT, PAYMENT PROCESSING CENTRE, PO BOX 4504 STATION A 25 THE ESPLANADE, TORONTO, ON, M5W 4J8	05/28/19	\$151.55	\$151.55	10-65-67680	POWASSAN LEGION	\$0.00	(\$15,704.31)
		EXPENSE		\$151.55					

\$151.55

Municipality of Powassan
A/P Preliminary Cheque Run

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
9059	05/23/19	BELL CANADA, PO BOX 9000, NORTH YORK, ON, M3C 2X7	05/23/19	\$130.88	\$130.88	10-65-67680	POWASSAN LEGION	\$0.00	(\$15,704.31)
7057242235 519	05/23/19	POWASSAN LEGION PHONE							
9176	05/23/19	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	05/23/19	\$157.73	\$157.73	10-65-67680	POWASSAN LEGION	\$0.00	(\$15,704.31)
9318699	05/23/19	POWASSAN LEGION EXPENSE							
9820	05/23/19	BELL CANADA INTERNET, CUSTOMER PAYMENT CENTRE, P.O. BOX 3650 STATION DON MILLS, TORONTO, ON, M3C 3X9	05/23/19	\$203.60	\$203.60	10-65-67680	POWASSAN LEGION	\$0.00	(\$15,704.31)
508216077 519	05/23/19	LEGION INTERNET							

Total HISTORICAL & CULTURE

\$48,661.76

TROUT CREEK COMMUNITY CENTRE

9165	05/28/19	BAY GRINDING INC, 69 COMMERCE CRESCENT, NORTH BAY, ON, P1B 8G4	05/28/19	\$91.58	\$91.58	10-75-61820	MAINTENANCE	\$0.00	(\$6,907.47)
155342	05/28/19	SHARPEN BLADES							
9176	05/23/19	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	05/23/19	\$109.39	\$109.39	10-75-61820	MAINTENANCE	\$0.00	(\$6,907.47)
9329720	05/23/19	MAINTENANCE-PEST CONTROL							
10061	05/28/19	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	05/28/19	\$87.50	\$87.50	10-75-61510	BENEFITS	\$0.00	(\$1,637.06)
MAY 23 2019		TCCC LIFE/DISABILITY INS.							

Total TROUT CREEK COMMUNITY CENTRE

\$288.47

SPORTSPLEX

8666	05/23/19	BLANCHFIELD ROOFING CO. LTD, 34 VENTURE CRESCENT, NORTH BAY, ON, P1B 8K1	05/23/19	\$1,160.06	\$1,160.06	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$17,108.22)
9967	05/23/19	FLASHINGS							
9165	05/28/19	BAY GRINDING INC, 69 COMMERCE CRESCENT, NORTH BAY, ON, P1B 8G4	05/28/19	\$91.58	\$91.58	10-80-61930	ZAMBONI-REPAIRS &	\$0.00	(\$1,234.68)
155343	05/28/19	SHARPEN BLADES							
9176	05/23/19	ORKIN CANADA, 5840 FALBOURNE ST, MISSISSAUGA, ON, L5R 4B5	05/23/19	\$348.53	\$348.53	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$17,108.22)
9318787	05/23/19	PEST/ODOUR CONTROL							
9653	05/23/19	PURDON'S HEATING & ELECTRICAL INC, 487 MAIN ST, P.O. BOX 145, POWASSAN, ON, P0H 1Z0	05/23/19	\$94.58	\$94.58	10-80-61950	BUILDING REPAIRS &	\$0.00	(\$17,108.22)
17373	05/23/19	HEATER REPAIRS							
17399	05/23/19	HEATER REPAIRS							
9926	05/28/19	AGILIS NETWORKS, 500 REGENT STREET, SUDBURY, ON, P3E 3Y2	05/28/19	\$255.52	\$255.52	10-80-61555	OFFICE EXPENSES	\$0.00	(\$1,673.55)
422410-		OFFICE EXPENSES							

Municipality of Powassan
A/P Preliminary Cheque Run
 (Council Approval Report)

Invoice Number	Vendor	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
10061	MANULIFE FINANCIAL, PREMIUM ADMINISTRATION (VO), P.O. BOX 1627, WATERLOO, ON, N2J4P4	05/28/19	SP LIFE/DISABILITY INS.	05/28/19	\$132.36	\$132.36	10-80-61510	BENEFITS	\$0.00	(\$2,526.50)
					\$132.36					
						\$4,017.18				
						\$132,445.74				

Total Bills To Pay: \$132,445.74

Total SPORTSPLEX

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

Vendor Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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GENERAL GOVERNMENT									
8781	05/29/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	05/29/19	\$299.64	\$299.64	10-10-24600	A/R LIBRARY BOARD	\$0.00	(\$25,105.25)
8430482	05/29/19	A/R LIBRARY GREEN SHIELD1940.20	05/29/19	\$1,626.13	\$1,626.13	10-10-61510	BENEFITS	\$0.00	(\$10,765.57)
8430482	05/29/19	OFFICE GREEN SHIELD			\$1,925.77				

8807	05/29/19	JIM'S LOCKSMITHING, 36 LAKESHORE DR., NORTH BAY, ON, P1A2A3	05/29/19	\$217.77	\$217.77	10-10-61753	250 CLARK-BUILDING	\$0.00	(\$69,589.79)
1118	05/29/19	lock releasetor counter			\$241.82				

8962	05/29/19	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	05/29/19	\$26.22	\$26.22	10-10-61023	R.HALL- COUNCIL	\$0.00	(\$609.19)
2018318129	05/29/19	R HALL CELL	05/29/19	\$61.20	\$61.20	10-10-61026	P.MCISAAC-MAYOR	\$0.00	(\$2,126.48)
2018318129	05/29/19	P.MCISAAC - CELL	05/29/19	\$0.00	\$0.00	10-10-61030	DONATIONS MADE	\$0.00	(\$2,319.49)
2018318129	05/29/19	ROGERS CELL SERVICE	05/29/19	\$53.28	\$53.28	10-10-61550	TELEPHONE & FAX	\$0.00	(\$1,196.18)
2018318129	05/29/19	R GIESLER CELL	05/29/19	\$56.18	\$56.18	10-10-61550	TELEPHONE & FAX	\$0.00	(\$1,196.18)
2018318129	05/29/19	MAUREEN CELL	05/29/19	\$95.41	\$95.41	10-10-61754	250 CLARK-PROGRAM	\$0.00	(\$6,056.97)
2018318129	05/29/19	250 CLARK PROGRAM CELL			\$387.64				

Total GENERAL GOVERNMENT \$3,314.28

FIRE DEPARTMENT

8781	05/29/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	05/29/19	\$353.10	\$353.10	10-15-61510	BENEFITS	\$0.00	(\$1,717.20)
8430482	05/29/19	FIRE GREEN SHIELD			\$353.10				

8792	05/29/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	05/29/19	\$123.21	\$123.21	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$15,811.24)
200058393361	05/29/19	FIRE DEPT.-OPERATIONS	05/29/19	\$341.80	\$341.80	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$15,811.24)
200233599007	05/29/19	FIRE DEPT.-OPERATIONS			\$465.01				

8962	05/29/19	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	05/29/19	\$49.16	\$49.16	10-15-62020	FIRE DEPT.-OPERATIONS	\$0.00	(\$15,811.24)
2018318129	05/29/19	B COX CELL			\$49.16				

Total FIRE DEPARTMENT \$867.27

PUBLIC WORKS

8781	05/29/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	05/29/19	\$2,095.94	\$2,095.94	10-20-63050	PUBLIC WORKS-	\$0.00	(\$10,573.72)
8430482	05/29/19	PW GREEN SHIELD			\$2,095.94				

8962	05/29/19	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	05/29/19	\$20.61	\$20.61	10-20-63060	PUBLIC WORKS-	\$0.00	(\$16,677.67)
2018318129	05/29/19	C MUNSHAW CELL	05/29/19	\$20.61	\$20.61	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$562.65)
2018318129	05/29/19	PUBLIC WORKS SURFACE TABLET	05/29/19	\$5.18	\$5.18	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$562.65)
2018318129	05/29/19	PW CELL 497-6164	05/29/19	\$5.09	\$5.09	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$562.65)
2018318129	05/29/19	PUBLIC WORKS CELL	05/29/19	\$59.47	\$59.47	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$562.65)
2018318129	05/29/19	PW CELL 497-6169	05/29/19	\$0.00	\$0.00	10-20-63065	PUBLIC WORKS MAT &	\$0.00	(\$562.65)
2018318129	05/29/19	PW CELL			\$0.00				

Total PUBLIC WORKS \$110.96

Municipality of Powassan
A/P Preliminary Cheque Run

(Council Approval Report)

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
10089	05/28/19	HELIX, P.O. BOX 343, CALLANDER, ON, P0H1H0	05/28/19	\$1,615.64	\$1,615.64	10-20-63070	PUBLIC WORKS-SAFETY	\$0.00	(\$1,615.64)
9978	05/28/19	SAFETY CLOTHING	05/28/19	\$608.91	\$608.91	10-20-63370	LOOSETOP	\$0.00	(\$8,006.86)
9957	05/28/19	CHEST WADERS AND FLASHING LIGHTS	05/28/19	\$2,224.55	\$2,224.55				
Total PUBLIC WORKS									\$4,431.45

ENVIRONMENT

8781	05/29/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	05/29/19	\$598.86	\$598.86	10-25-61510	BENEFITS GARBAGE	\$0.00	(\$2,888.60)
8430482	05/29/19	GREEN SHIELD DRUG PLAN	05/29/19	\$598.86	\$598.86				
8962	05/29/19	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	05/29/19	\$5.09	\$5.09	10-25-64910	LANDFILL SITE-	\$0.00	(\$10,876.01)
2018318129	05/29/19	LANDFILL	05/29/19	\$5.09	\$5.09				
10089	05/28/19	HELIX, P.O. BOX 343, CALLANDER, ON, P0H1H0	05/28/19	\$437.08	\$437.08	10-25-64910	LANDFILL SITE-	\$0.00	(\$10,876.01)
9998	05/28/19	SIGNS	05/28/19	\$437.08	\$437.08				
Total ENVIRONMENT									\$1,041.03

BUILDING DEPARTMENT

8781	05/29/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	05/29/19	\$300.59	\$300.59	10-45-62700	BUILDING INSPECTOR	\$0.00	(\$3,075.80)
8430482	05/29/19	BUILDING INSPECTOR GREEN SHIELD	05/29/19	\$300.59	\$300.59				
Total BUILDING DEPARTMENT									\$300.59

PROTECTION TO PERSONS & PROPERTY

8781	05/29/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	05/29/19	\$299.24	\$299.24	10-50-61510	BENEFITS	\$0.00	(\$1,000.39)
8430482	05/29/19	PROPERTY STANDARD GREEN SHIELD	05/29/19	\$299.24	\$299.24				
8962	05/29/19	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	05/29/19	\$54.23	\$54.23	10-50-62580	BY-LAW ENFORCEMENT	\$0.00	(\$2,538.36)
2018318129	05/29/19	B MOUSSEAU CELL	05/29/19	\$54.23	\$54.23				
Total PROTECTION TO PERSONS & PROPERTY									\$353.47

RECREATION

8962	05/29/19	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	05/29/19	\$20.61	\$20.61	10-55-67610	RECREATION-ADMIN-	\$0.00	(\$86.98)
2018318129	05/29/19	REC/GAP CELL	05/29/19	\$20.61	\$20.61				
Total RECREATION									\$20.61

Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)

InvoiceNumber	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
TROUT CREEK COMMUNITY CENTRE									
8781	05/29/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	05/29/19	\$299.89	\$299.89	10-75-61510	BENEFITS	\$0.00	(\$1,724.56)
8430482	05/29/19	TCCC GREEN SHIELD			\$299.89				
8792	05/29/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	05/29/19	\$477.74	\$477.74	10-75-61610	HYDRO	\$0.00	(\$11,920.48)
200109358575	05/29/19	HYDRO			\$477.74				
8962	05/29/19	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	05/29/19	\$37.00	\$37.00	10-75-61550	TELEPHONE & FAX	\$0.00	(\$716.29)
2018318129	05/29/19	D JARDINE CELL			\$37.00				
Total TROUT CREEK COMMUNITY CENTRE									
\$814.63									
SPORTSPLEX									
8781	05/29/19	GREEN SHIELD CANADA, P.O. 1612, WINDSOR, ON, N9A 7A7	05/29/19	\$425.09	\$425.09	10-80-61510	BENEFITS	\$0.00	(\$2,658.86)
8430482	05/29/19	SP GREEN SHIELD			\$425.09				
8792	05/29/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	05/29/19	\$2,681.09	\$2,681.09	10-80-61610	HYDRO	\$0.00	(\$35,758.57)
200126071473	05/29/19	HYDRO			\$2,681.09				
8962	05/29/19	ROGERS AT&T, P.O. BOX 9100, DON MILLS, ON, M3C 3P9	05/29/19	\$53.72	\$53.72	10-80-61560	TELEPHONE & FAX	\$0.00	(\$260.24)
2018318129	05/29/19	MIKE CELL			\$53.72				
Total SPORTSPLEX									
\$3,159.90									
CEMETERIES									
8792	05/29/19	HYDRO ONE NETWORKS, P.O. BOX 4102, STN A, TORONTO, ON, M5W 3L3	05/29/19	\$27.55	\$27.55	10-85-65110	CEMETRY-SERVICE-	\$0.00	(\$108.66)
200212441081	05/29/19	CEMETRY-HYDRO			\$27.55				
Total CEMETERIES									
\$27.55									
Total Bills To Pay:								\$14,330.78	

**Municipality of Powassan
A/P Preliminary Cheque Run
(Council Approval Report)**

Vendor

Invoice Number	Date	Description	Due Date	Invoice Amt	Approved Amt	Account Number	Account Description	Budgeted \$	YTD Balance
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GENERAL GOVERNMENT

9720		TERRY LANG COMPUTER CONSULTING, 133 CLOVERBRAE CRES., NORTH BAY, ON, P1A 4J4							
2019025	05/29/19	HST 5%	05/29/19	\$26.49	\$26.49	10-10-24120	A/R-FEDERAL HST - 5%	\$0.00	(\$14,953.21)
2019025	05/29/19	HST 5%	05/29/19	\$13.75	\$13.75	10-10-24120	A/R-FEDERAL HST - 5%	\$0.00	(\$14,953.21)
2019025	05/29/19	HST 5%	05/29/19	\$253.13	\$253.13	10-10-24120	A/R-FEDERAL HST - 5%	\$0.00	(\$14,953.21)
2019025	05/29/19	HST recoverable	05/29/19	\$33.06	\$33.06	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$17,528.19)
2019025	05/29/19	HST recoverable	05/29/19	\$17.16	\$17.16	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$17,528.19)
2019025	05/29/19	HST recoverable	05/29/19	\$315.90	\$315.90	10-10-24125	A/R HST 8% (6.24) PRO	\$0.00	(\$17,528.19)
2019025	05/29/19	CONSULTING AND EQUIPMENT	05/29/19	\$5,151.60	\$5,151.60	10-10-61570	COMPUTERS	\$0.00	(\$31,282.26)
2019025	05/29/19	CONSULTING AND EQUIPMENT	05/29/19	\$539.07	\$539.07	10-10-61753	250 CLARK-BUILDING E	\$0.00	(\$69,589.79)
				\$6,350.16	\$6,350.16				

Total GENERAL GOVERNMENT

FIRE DEPARTMENT

9720		TERRY LANG COMPUTER CONSULTING, 133 CLOVERBRAE CRES., NORTH BAY, ON, P1A 4J4							
2019025	05/29/19	CONSULTING AND EQUIPMENT	05/29/19	\$279.83	\$279.83	10-15-62040	FIRE DEPT.-EQUIPMEN	\$0.00	(\$4,890.54)
				\$279.83	\$279.83				

Total FIRE DEPARTMENT

Total Bills To Pay:

\$6,629.99

Sun	Mon	Tue	Wed	Thu	Fri	Sat
26	27	28	29	30	31	1 18th Annual TCCG Golf
2	3	4	5	6	7	8
TROUT CREEK RECYCLING @ 7pm - Fire Department	7pm - Council	6pm - Beerfest 7pm - RECREATION COMMITTEE 7pm - RECREATION COMMITTEE	6pm - Beerfest 7pm - RECREATION COMMITTEE 7pm - RECREATION COMMITTEE	Trivia Night		
9	10	11	12	13	14	15
SOUTH HIMS WORTH RECYCLING	7pm - TCCCB @ TCCG	6pm - EMO - tentative 6pm - Family Peer Support	7pm - TCCCB @ TCCG	POWASSAN RECYCLING		SPORTSPLEX BEERFEST
16	17	18	19	20	21	22
TROUT CREEK RECYCLING @ 6pm - PSB MEETING @ 250 Clark 7pm - Fire Department	6pm - PUBLIC WORKS 7pm - Council @ 250 Clark St, 7pm - Fire Department	5:30pm - Conservation Authority 7pm - Powassan Players	6pm - PUBLIC WORKS 7pm - Council @ 250 Clark St, 7pm - Fire Department			
23	24	25	26	27	28	29
SOUTH HIMS WORTH RECYCLING	9:30am - Wellness Clinic @ 7pm - Powassan Players	5:30pm - Conservation Authority 7pm - Powassan Players	7pm - Powassan Players	POWASSAN RECYCLING 7pm - Powassan Players		
30	1	2	3	4	5	6

DATE OF COUNCIL MTG. June 4/19
 AGENDA ITEM # 16.1

**NOTICE OF A PUBLIC MEETING
TO INFORM THE PUBLIC OF A
ZONING BY-LAW AMENDMENT**

TAKE NOTICE that the Council for The Corporation of the Municipality of Powassan has received a complete application under Section 34 (10.7) of the Planning Act, R.S.O. 1990, c.P. 13 as amended, to inform the public of a proposed Zoning By-law Amendment.

The public meeting is being held for the application described below to enable interested members of the public to understand and comment on a proposed Zoning By-law Amendment.

DATE AND LOCATION OF PUBLIC MEETING

Date: June 11, 2019
Time: 6:00 pm
Location: Municipality of Powassan – 250 Clark Street - Elm Room

DETAILS OF THE ZONING BY-LAW AMENDMENT

The purpose of the proposed by-law is to amend the Restricted Area (Zoning) By-Law No. 2003-38 as, amended, for lands at 1175 Memorial Park Drive located in Part of Lot 1, Concession 12 in the Municipality of Powassan.

The application, if approved, would rezone the subject lands to permit a yurt accommodation business as an accessory use to the existing residence and farm. A yurt is a small tent-like structure used for camping and accommodation. The applicant seeks to establish several yurt rental sites on the subject lands in conjunction with accessory uses such as saunas, picnic areas and washroom facilities.

ADDITIONAL INFORMATION AND MAP OF LAND SUBJECT TO THE APPLICATIONS

A key map showing the land to which the proposed amendment applies is provided on this notice. A site plan showing the proposed locations of the yurt structures as well as the applicant's operational overview is also available for review at the Municipal office. The purpose of this meeting is to ensure that sufficient information is made available to enable the public to generally understand the applicant's proposed Zoning By-law Amendment. Any person who attends the meeting shall be afforded an opportunity to make representations in respect of the application.

If you wish to be notified of the decision of the Council for the Corporation of the Municipality of Powassan in respect to the proposed Zoning By-law Amendment, you must submit a written request (with forwarding addresses) to the Clerk of the Municipality of Powassan at P.O. Box 250, 250 Clark Street, Powassan, Ontario, POH 1Z0.

If a person or public body files an appeal of a decision of the Council for the Corporation of the Municipality of Powassan, as the approval authority in respect of the proposed Zoning By-law Amendment, but does not make oral submissions at a public meeting or make written submissions to Council before the proposed amendment is approved or refused, the Local Planning Appeal Tribunal may dismiss all or part of the appeal.

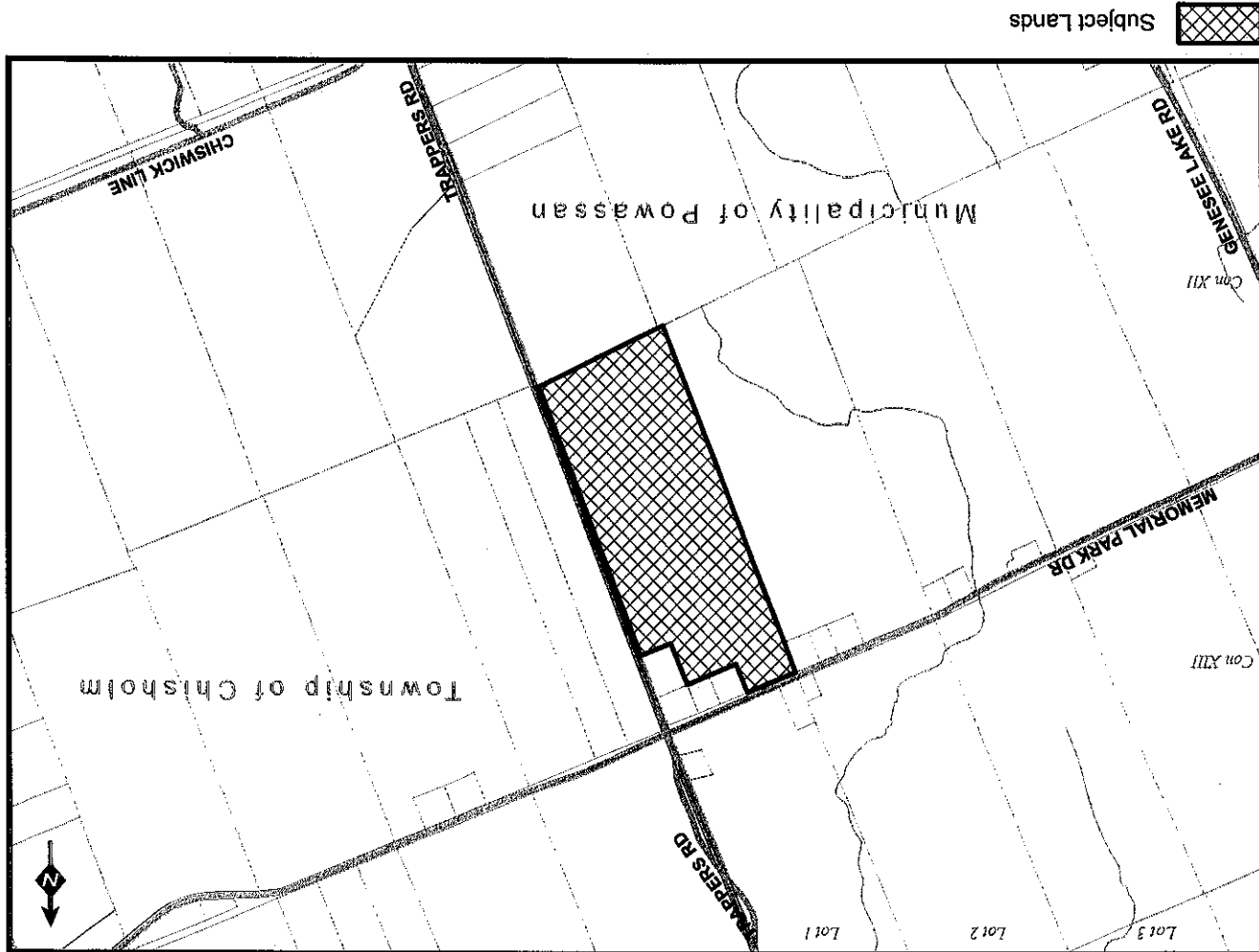
Additional information regarding the proposed amendment is available to the public for inspection at the Municipality of Powassan Municipal Office located at 250 Clark Street on Monday to Friday, between the hours of 8:30 a.m. and 4:30 p.m. please call (705) 724-2813.

DATE OF COUNCIL MTG.	June 4/19
AGENDA ITEM #	16.2

Mailing Date of this Notice: May 21, 2019

Kimberly Bester, Deputy-Clerk
Municipality of Powassan

**LANDS SUBJECT TO APPLICATION FOR
ZONING BY-LAW AMENDMENT**



Subject Lands 